

GOVERNMENT OF KARNATAKA



KARNATAKA ACT No. 16 OF 1966

**THE KARNATAKA SECONDARY  
EDUCATION  
EXAMINATION BOARD ACT, 1966  
AND  
THE RULES, REGULATIONS, BYE-  
LAWS  
AND NOTIFICATIONS THEREUNDER**

DIRECTOR KARNATAKA SECONDARY EDUCATION EXAMINATION BOARD  
MALLESWARAM BANGALORE

2011

## CONTENTS

*Page No.*

1. The Karnataka Secondary Education Examination Board Act 1966
2. The Karnataka Secondary Education Examination Board Rules 1966
3. The Karnataka Secondary Education Examination Board First Regulations 1966
4. The Karnataka Secondary Education Examination Board First Bye- laws, 1966
5. Notification No. S.O. 5417, dated 24<sup>th</sup> October 1966 appointing the date of coming in to force of the Act
6. Notification No. S.O. 5564, dated 1<sup>st</sup> October 1966 appointing appointing the Chairman of the Board
7. Notification No. S.O. 5565, dated 24<sup>th</sup> October 1966 establishing the Board
8. Order No. S.O. 5566, dated 24<sup>th</sup> October 1966 under section 4 (4) of the Act
9. Notification No. S.O. 5612, dated 24<sup>th</sup> October 1966 under section 4 (4) and section 29 of the Act
10. Notification No. S.O. 5839, dated 17<sup>th</sup> November 1966 under section 15 (a) (iv)

THE KARNATAKA SECONDARY EDUCATION EXAMINATION  
BOARD ACT Q966

(KARNATAKA ACT No. 16 OF 1966)

*Arrangement of Sections*

PREAMBLE

*Sections –*

1. Short Title, extent and commencement
2. Definitions
3. Incorporation of the Board
4. Constitution of the Board
5. Term of Office of the Members
6. Disqualifications of members
7. Disqualifications of Co-opted persons.
8. Vacancy owing to disqualifications.
9. Vacancy owing to absence.
10. Vacancy to be published
11. Removal from membership
12. Resignation of the members of the Board.
13. Casual vacancies.
14. Temporary association of persons with the Board, etc.
15. Powers and duties of the Board.
16. Meetings of the Board
17. Powers and duties of the Chairman.
18. Appointment, powers and duties of secretary.
19. Appointment of other officers and servants, etc.
20. Salary and Allowances of the staff.
21. Examiners' Committee
22. Other Committee
23. Termination of Examiners' appointment for misconduct or negligence.
24. Board Fund.
25. Annual accounts and financial estimates
26. Power of Board to make regulations.
27. Approval of regulations by State Government

28. Making of first regulations and bye-laws.
29. First appointment of University Representatives.
30. Proceedings not invalidated by reasons of vacancies, etc.
31. Power of the Board to make bye-laws.
32. Information, returns, etc., to be furnished by Board.
33. Powers of the State Government.
34. Power to make rules.
35. Responsibility of Chairman, Vice-Chairman and members.
36. Chairman, Vice-Chairman, etc., to be public servants.
37. Bar of suits, etc., for acts done in good faith.
38. Previous notice for suits, etc.
39. Removal of difficulties.
40. Repeal
41. Amendments of certain enactments.

SCHEDULE

**GOVERNMENT OF KARNATAKA**

**\* KARNATAKA ACT No. 16 OF 1966,**

*(First published in the Mysore Gazette dated the  
5th May, 1966)*

**THE \*KARNATAKA SECONDARY EDUCATION  
EXAMINATION BOARD ACT, 1966**

*(Received the assent of the Governor on the 27th day of April, 1966)*

*(As Amended by 9 of 1976, 19 of 1977, 1 of 1995, 18 of 1995 and 14 of 2003)*

[This Act has come into force on 5th October 1966 (vide Notification No. S.O.  
5417, dated 1st October 1966).]

AN ACT TO PROVIDE FOR THE ESTABLISHMENT OF A SECONDARY EDUCATION  
EXAMINATION BOARD FOR THE STATE OF \* KARNATAKA

WHEREAS it is expedient to establish a Board for the purpose of holding and  
conducting certain public examinations;

BE it enacted by the \* KARNATAKA State Legislature in the Seventeenth Year  
of the Republic of India as follows:-

*\*Adopted by the Karnataka adaptation of laws order 1973 w.e.f 01-11-1973.*

**\* STATEMENTS OF OBJECTS AND RESONS**

1

Act 16 of 1966 At present, an Examination unit as part of the Department of  
Public Instruction is conducting about 67 Public Examination including the  
SSLC Examination.

For the efficient conduct of the SSLC Examination and other Public  
Examinations and for the timely declaration of result and expeditious disposal of  
all matters relating to Public Examinations, it is felt expedient to established an  
independent Board with statutory powers.

Hence this Bill.

(Published in the Mysore Gazette (Extraordinary) Part IV-2A  
Dated 27-01-1966 as No 12 at page 22)

1. **Short title, extent and commencement** - (1) This Act may be called the \* Karnataka Secondary Education Examination Board Act, 1966.

*\*Adopted by the Karnataka adaptation of laws order 1973  
w.e.f 01-11-1973.*

- (2) It extends to the whole of the State of \* Karnataka

*\*Adopted by the Karnataka adaptation of laws order 1973  
w.e.f 01-11-1973.*

- (3) It shall come into force from 5<sup>th</sup> day of October 1966.

*\* Act came in to force on 05-10-1966 by Notification No ED177 SMX 66  
Dated 01-10-1966.*

- (4) All the provisions of the said Act shall come into force.

2. **Definitions**, — In this Act, unless the context otherwise requires, —

(a) “Board” means the \*Karnataka Secondary Education Examination Board constituted under this Act ; established with effect from 01-11-1966.

*\*Adopted by the Karnataka adaptation of laws order 1973 w.e.f 01-11-1973.*

(b) “bye-laws” means bye-laws made by the Board under this Act;

(c) “Chairman” means the Chairman of the Board :

(d) “Committee” means a Committee appointed under this Act ;

(da) \*(“Director” means Director of the Board)\*

(db) \*\*(Director other exam) means Director other exam of the Board

*\* Inserted by Act-1 of 1995 w.e.f 01-06-1995 by Notification No ED-2 MES 95 Dated 30-05-1995.*

*\*\* Inserted by Act -1 of 1995 w.e.f 01-06-1995 by Notifictaion No ED 78 DPI 97 Dated : 18-12-1997.*

(e) “examination” means an examination conducted by the Board;

(f) “Examiner” includes the Chief Examiner, the Joint Chief Examiner, the Deputy Chief Examiner and a Paper-setter;

(g) “Head Master” or “Head Mistress” means the head of the teaching staff of a recognized High School, by whatever name designated;

(h) “notification” means a notification published in the official Gazette;

(i) “prescribed” means prescribed by rules made by the State Government under this Act;

(j) “recognised High School” means a High School, a Higher Secondary School, a \*( A composite Junior College) Multipurpose High School or a Junior Technical School recognised by the Director of Public Instruction in \* Karnataka (Mysore) or an officer authorized by him in this behalf;

*\* Inserted by Act-14 of 2003 w.e.f 03-04-2003.*

*\* Adopted by the Karnataka adoption of laws order 1973 w.e.f 01-11-1973.*

(k) “regulations” means regulations made by the Board under this Act;

(l) “rules” means rules made by the State Government under this Act;

(m) “Secretary” means the Secretary of the Board;

(n) “Supervisor” includes Chief Superintendent, Block Superintendent, Assistant Superintendent, Room Superintendent and Custodian;

(o) “Vice-Chairman” means the Vice-Chairman of the Board.

3. Incorporation of the Board — (1) The State Government shall as soon as may be, establish by notification a Board of Secondary Education Examination with effect from such date as may be specified in the notification.

(2) The Board shall be a body corporate by the name of the \*Karnataka Secondary Education Examination Board and shall have perpetual succession and a common seal and may sue and be sued by the corporate name and shall be competent to acquire and hold property, both moveable and immoveable, and subject to such restrictions and conditions as may be prescribed, to lease, sell or otherwise transfer moveable or immoveable property which may have been

vested in or acquired by it and to contract and do all things necessary for the purposes of this Act.

*\* Adopted by the Karnataka adoption of laws order 1973 w.e.f 01-11-1973.*

4. **Constitution of the Board** — (1) The Board shall consist of a Chairman, a Vice-Chairman and members as specified in this section. \*(The Commissioner for Public Instruction shall ex-officio be the Chairman of the Board )

*\* Inserted by Act 1 of 1995 w.e.f 01-06-1995.*

(2) The \* Director shall be an officer of the Department of Public Instruction, not below the rank of a Additional Director, appointed by notification by the State Government. He shall be a whole time officer of the Board and shall hold office during the pleasure of the State Government.

*\* Substituted by Act-1 of 1995 w.e.f 01-06-1995.*

(3) The \*Director Shall Ex-Officio be the Vice Chairman.

*\* Substituted by Act-1 of 1995 w.e.f 01-06-1995*

(4) The Board shall also consist of the following members :—

**(A) Ex-officio members :**

(a) The \*Divisional Secretaries Ex-officio Joint Directors of Public Instructions, of the Board

*\* Substituted by Act-14 of 2003 w.e.f 03-04-2003.*

(b) one \*Deputy Director of Public Instruction (District Educational Officer) designated by the State Government;

*\* Substituted by Act-19 of 1997 w.e.f 28-07-1997.*

(c) an Officer of the Department of Technical Education, designated by the State Government;

(d) an Officer of the Department of Agriculture designated by the State Government;

(da)\* Director of Text Books or his nominee

*\*Inserted by Act-1 of 1995 w.e.f 01-06-1995.*

( db) \* Director, Pre-University Education or his nominee.

(dc) \* Director Directorate of State Educational Research and Training

( dd) \* Director, Secondary Education



(de) \* Director of the Board in charge of the other Examinations.

*\*Inserted by Act-14 of 2003 w.e.f 03-04-2003.*

(e) \* Eight Officers of the Department of Public Instruction, who are in charge of Commercial Education, Home Science Education, Arts and Crafts, Music, Drama and Dance, Hindi Education, Sanskrit Education , \*\*State Education Unit and Physical Education, designated by the State Government.

*\* Substituted by Act-1 of 1995 w.e.f 01-06-1995*

*\*\* Inserted by Act -1 of 1995 w.e.f. 01-06-1995.*

**(B) Elected Members:**

Two members elected in the manner prescribed from amongst themselves by the members of the Academic Councils of each of the Universities established by law in the State.

**(C) Nominated Members:**

- (a) five members nominated by the State Government from amongst Head Masters and Head Mistresses of recognised High Schools;
- (b) five members nominated by the State Government from amongst teachers in recognised High Schools who have put in not less than ten years service as teachers;
- (c) one of the Principals of the Secondary Teachers' Training Colleges in the State nominated by the State Government;
- (d) two of the heads of the Primary Teachers' Training Colleges in the State, nominated by the State Government;
- (e) six persons (not being Head Masters, Head Mistresses or teachers in recognized High Schools) who have had experience in matters connected with Secondary Education, nominated by the State Government;

Provided that a member shall cease to hold office as such member —

- (i) if he is elected under paragraph (B) and ceases to be the member of the Academic Council concerned;
- (ii) if he is nominated under clause (a) or clause (b) of paragraph (c) and ceases to be either a Head Master, or a Head Mistress, or a teacher of a recognized High School, as the case may be; and
- (iii) if he is nominated under clause (c) or clause (d) of paragraph (C) and ceases to be a Principal of a Secondary Teachers' Training College or the head of a Primary Teachers' Training College.

(5) The names of persons who have been nominated or elected to be members of the Board in accordance with sub-section (4) shall be published by the State Government by notification in the official Gazette.

5. ***Term of office of members*** — The members of the Board other than *ex-officio* members shall hold office for a term of three years from the date of publication of their names under sub-section (5) of section 4, and on the expiration of such term shall be eligible for being re-elected or re-nominated :

Provided that the term of office of outgoing members shall be deemed to extend and expire with the date on which the names of their successors elected or nominated, as the case may be, are published under sub-section (5) of section 4.

6. ***Disqualifications of members*** — A person shall be disqualified for being appointed, or for being elected, or nominated as, and for being, a member of the Board or for being a member of any Committee under this Act, —

(i) if he directly or indirectly by himself or his partner has any share or interest in any work done by order of, or in any contract entered into on behalf of, the Board;

(ii) if he is a person has been guilty of negligence, and if he is a person against whom an order has been made under sec(1) of section -23 the disqualification shall cease to have effect after the expiry of the period specified in the order

Provided that where the order has been made on the ground that such person has been guilty of negligence, the disqualification shall cease to have effect after the expiry of the period specified in the order.

7. *Disqualifications of co-opted persons* — A person shall be disqualified for being co-opted to the Examiners' Committee or any other committee appointed under section 21 or section 22 or for continuing to act after co-option, if he is or becomes subject to any disqualification specified in section 6.

8. *Vacancy owing to disqualifications* — If any member of the Board or a Committee during the term for which he has been appointed, elected or nominated as the case may be, becomes subject to any disqualification under section 6 or section 7, his office shall thereupon become vacant.

9. *Vacancy owing to absence* — If any member of the Board during the term for which he has been elected or nominated absents himself from three consecutive meetings of the Board without the permission of the Board, his office shall thereupon become vacant.

10. *Vacancy to be published* — Any vacancy occurring under section 8 or section 9 shall be published by the Board in the official Gazette.

11. *Removal from membership* — (1) The State Government may on the recommendation of the Board, remove any member of the Board or a Committee, if he has been convicted by a court of law of any offence involving moral turpitude, or if he has been guilty of scandalous conduct.

(2) No recommendation for the removal of any member shall be made by the Board unless the person concerned has been given reasonable opportunity of being heard.

(3) The name of any member, who has been removed from the Board or a Committee under sub-section (1) shall be published in the official Gazette.

12. **Resignation of the members of the Board** — A member of the Board, other than an *ex-officio* member, may resign his seat at any time by giving notice thereof in writing to the Chairman and such member shall be deemed to have vacated his seat as soon as the Chairman has received his resignation.

13. **Casual vacancies** — All casual vacancies among the members (other than *ex-officio* members) of the Board or any Committee constituted under this Act shall be filled up, as soon as may be, by election, nomination or appointment, as the case may be, and the person elected, nominated or appointed to a casual vacancy shall hold office so long only as the member in whose place he is elected, nominated or appointed would have held it if the vacancy had not occurred.

14. **Temporary association of persons with the Board, etc.** — (1) The Board may associate with itself persons not exceeding three, whose assistance or advice it may desire in performing any of its functions under this Act.

(2) The Board may co-opt persons, not exceeding three in such case, to the Examiners' Committee or other committees for special purposes.

(3) A person associated under sub-section (1) or co-opted under sub-section (2) shall not be deemed to be a member of the Board or the Committee as the case may be and shall have no right to vote at any meeting thereof, but he may take part in the discussions of the Board or the committee relevant to the purpose for which he was associated or co-opted.

15. **Powers and duties of the Board** — Subject to the provisions of this Act, the powers and duties of the Board shall be as follows namely :-

(a) to hold.—

(i) the \* Karnataka Secondary School Leaving Certificate Examination;

\* *Adopted by Karnataka Adaptation of laws order 1973 w.e.f. 01-11-1973.*

(ii)\* Diploma in Education Certificate Examination (First & Second year);

(iii) Junior Technical Schools Examination

(iv) any other examination which the State Government may from time to time by notification specify;

(b) to make regulations for all or any of the matters specified in section 26;

(c) to make regulations for imposing penalties for acts of misconduct committed by students seeking admission to and appearing for examinations;

(d) to appoint Examiners and Supervisors and to fix their remuneration and to arrange for the conduct of, and for publishing the results of, examinations;

(e) to fix, demand and receive such fees and other charges as may be prescribed by regulations;

(f) to award certificates to students passing examinations;

(g) to receive bequests, donations, endowments, trusts and transfers of any property or interest therein or right thereto;

(h) to hold any property, interest or right referred to in clause (g) and to manage or deal with the same;

(i) to borrow moneys with or without security for such purposes as may be approved by the State Government from the Central Government, the State Government or incorporated bodies approved by the State Government, subject to the provisions of this Act;

(j) to award stipends, scholarships, medals, prizes and other rewards;

(k) to exercise such other powers and perform such other duties as may be conferred or imposed on it by or under this Act or as may be prescribed;

(l) to do all such acts and things as may be necessary to carry out the purposes of this Act.

16. **Meetings of the Board** — The Board shall ordinarily meet at least once in every three months. The Chairman may, at any time, and shall, upon the written request of not less than on-third of the members of the Board, and on a date not more than ten days after the receipt of such request, call a special meeting of the Board.

17. **Powers and duties of the Chairman** — (1) The Chairman shall preside over the meetings of the Board and of all the Committees of the Board. He shall have power to convene meetings of the Board and of all its Committees.

(2) The \* Director shall be the principal executive officer of the Board and shall exercise general control, supervision and inspection over its affairs. It shall be his duty to ensure that the provisions of this Act, the rules, regulations and bye-laws are duly observed and he shall have and exercise all powers necessary for the purpose.

*\* Substituted by Act -1 of 1995 w.e.f 01-06-1995.*

(3) The \* Director may take action in any emergency which in his opinion calls for immediate action. He shall in such a case, and as soon as may be thereafter, report his action to the Board or the Committee which would ordinarily have dealt with the matter.

*\* Substituted by Act -1 of 1995 w.e.f 01-06-1995.*

(4) Where a difference of opinion arises between the \* Director and the Board or a Committee in respect of any action taken under sub-section (3), the \* Director shall submit the matter to the State Government through the Chairman and the decision of the State Government thereon shall be final.

*\* Substituted by Act -1 of 1995 w.e.f 01-06-1995.*

*\*\*Substituted by Act -1 of 1995 w.e.f 01-06-1995.*

(5) Notwithstanding anything contained in the provisions of this Act, the rules and regulations, it shall be within the competence of the Chairman in any emergency to dispense with strict compliance of the said provisions, in the matter of date, time, place and other of examinations and generally of all matters dealing with any procedure connected with or incidental to the conduct of the examinations by the Board.

(6) During the absence of the Chairman on leave, by reason of illness or deputation on other duty connected with the Board or any other cause or pending filling up of the vacancy

caused in any manner, his duties shall be performed by the Vice-Chairman and in the absence of the Vice-Chairman by such member as the State Government may direct.

18. ***Appointment, powers and duties of Secretary*** — (1) The Board shall have a Secretary who shall be an officer of the Department of Public Instruction not below the rank of a Deputy Director of Public Instruction, appointed by the State Government.

(2) The Secretary shall, subject to the control of the \* Director exercise such powers and perform such duties as may be prescribed.

*\* Substituted by Act -1 of 1995 w.e.f 01-06-1995.*

(3) He shall be entitled to be present at the meetings of the Board but shall not be entitled to vote thereat.

19. ***Appointment of other officers and servants, etc.*** — (1) Subject to the general or special orders of the State Government, the Board may appoint officers and servants (other than the \* Director and the Secretary) from among Government servants of the Department of Public Instruction as may be required to enable the Board to discharge its functions under this Act.

*\* Substituted by Act -1 of 1995 w.e.f 01-06-1995.*

(2) Every appointment under sub-section (1) shall be made from the list of persons prepared from time to time by a committee of the Board, to be called the Appointment Committee, consisting of the \* Director, the Vice-Chairman and two members who are not *ex-officio* members.

*\* Substituted by Act -1 of 1995 w.e.f 01-06-1995.*

(3) When the list referred to in sub-section (2) has not been prepared or when prepared is exhausted and a fresh list has not been prepared, the \* Director may make temporary appointments from among Government servants in the Department of Public Instruction for a period not exceeding six months. The \* Director shall make a report of such appointments to the Board at its next meeting.

*\* Substituted by Act -1 of 1995 w.e.f 01-06-1995.*

(4) The \*Director the Secretary and the other Officers and servants of the Board shall be Government servants. The Board may recommend to the State Government the taking of such disciplinary action against any of them in respect of any misconduct by him.

*\* Substituted by Act -1 of 1995 w.e.f 01-06-1995.*

20. **Salary and Allowances of the staff** — (1) The salary and allowances of the \*Director, the Secretary and the other officers and servants of the Board shall be met from the Consolidated Fund of the State.

*\* Substituted by Act -1 of 1995 w.e.f 01-06-1995.*

(2) \* Deleted

*\* Amendment Act 18 of 1995- (Published in the Karnataka Gazette (Extra ordinary) Part IV-2A Dated 17-04-1995 as No.464)*

21. **Examiners' Committee** — (1) There shall be a Committee called the Examiners' Committee for the purpose of drawing up the panel of names of Examiners.

(2) The Examiners' Committee shall consist of —

(i) the \* Director

*\* Substituted by Act -1 of 1995 w.e.f 01-06-1995*

(ii) ten members appointed by the Board in the manner specified below :-

(a) three from amongst the *ex-officio* members of the Board;

(b) four from amongst the elected members of the Board;

(c) three from amongst the nominated members of the Board.

(3) The Examiners' Committee shall draw up panels of the names of the Examiners. Such panels shall consist of such number as may be prescribed by the regulations.

(4) The \* Director shall make appointments of Examiners out of the panel drawn up by the Examiners' Committee.

*\* Substituted by Act -1 of 1995 w.e.f 01-06-1995*

(5) The \* Director may in an emergency appoint any Examiners outside the panels drawn up by the Examiners' Committee and when any such appointment is made, he shall report such appointment to the Board.

*\* Substituted by Act -1 of 1995 w.e.f 01-06-1995*



(6) The members of the Examiners' Committee other than the \* Director, shall hold office for a term of one year from the date of their appointment.

*\* Substituted by Act -1 of 1995 w.e.f 01-06-1995*

**22. Other Committees** — (1) The Board may in the manner prescribed by bye-laws, appoint such other Committees consisting of the members of the Board as it may think necessary for the efficient discharge of its functions under this Act or the rules or regulations.

(2) The number of members and the duties and functions of such Committees shall be such as may be determined by the Board.

\* 3. Manner of appointment of members of other Committees – The appointment of members to committees other than the Appointment Committee and the 'Examiners' Committee to be constituted by the Board shall be by election from amongst the members of the board of persons who are not disqualified under the Act from being members and possess the qualifications if any, required for being members of such committees and such election shall be held in accordance with the following provisions :-

(i) The Secretary shall call for nominations for election to each Committee, in the form given in the Annexure to these bye-laws not later than three weeks before the date of the meeting at which the election is to take place.

(ii) Every nomination must be duly proposed by a member of the Board other than the candidate himself and seconded by any other member other than the proposer and should bear the signature of the proposer and the seconder. The consent of the candidate may be given either in the nomination paper or in a separate letter, if the candidate so chooses.

(iii) The nomination paper and the letter of consent should reach the Secretary not later than one week before the date of the meeting of the Board at which the election to the Committee concerned is to be held.

(iv) A candidate nominated for election may withdraw from the contest at any time before the hour fixed for the meeting at which the election is to be held.

(v) If the number of candidates nominated is equal to or less than the number of persons to be elected the candidates so nominated shall be declared at the meeting to be duly elected.

(vi) If the number of persons nominated exceeds the number of persons to be elected to any committee, the election shall take place at the meeting of the Board. Each member of the Board shall have as many votes as there are seats to be filled by election, but no member shall give more than one vote to any one candidate, and such number of persons equal to the number of candidates to be elected who secure the highest number of votes shall be declared elected. The Chairman shall appoint scrutineers so appointed.

(vii) If no person is nominated as a candidate for election, or where the number of nominations received is less than the number of candidates required to be elected, such number of candidates equal to the number which falls short of the total number of members to be elected, shall be elected after calling for nomination in accordance with paragraph (i) and the procedure laid down in paragraph (ii) to (vi) of the bye-law shall mutatis mutandis apply for such election.

(viii) If the number of members elected falls short of the number of members of the committee, then after holding the election in accordance with the preceding paragraph, the Board may co-opt such number of persons possessing the required qualification as it equal to the number required to make up the total number of members of the Committee.

**23. *Termination of Examiners' appointment for misconduct or negligence*** — (1) If at any time it appears to the Board that a person appointed as an Examiner under this Act, has been guilty of misconduct or negligence, which renders his appointment as an Examiner inexpedient, the Board may make an order terminating his appointment and directing that such person shall not be eligible for appointment as an Examiner at any time or for a specified period. Before making such order the Board shall observe such procedure as may be prescribed by the regulations.

(2) The name of the person against whom an order has been made under sub-section (1) shall not be included in the panel of names submitted under section 21 for such period as may be specified in such order.

(3) Any person aggrieved by an order made under sub-section (1) may appeal to the State Government within sixty days from the date of the order. On such appeal being filed, the State Government may, after making such enquiry as it thinks fit, confirm, modify or reverse the order. The order of the State Government on such appeal shall be final.

24. **Board Fund** — (1) The Board shall have its own fund and the following moneys shall be placed to the credit thereof :-

- (a) fees and charges levied by the Board;
- (b) contribution, if any paid by the State Government; and
- (c) any money received by or on behalf of the Board.

(2) The Board Fund shall be kept in a Scheduled Bank as defined in the Reserve Bank of India Act, 1934, or invested in securities authorized by the Indian Trusts Act, 1882 at the discretion of the Board.

25. **Annual accounts and financial estimates** — (1) The Board shall prepare the annual accounts and submit them to the State Government for audit. The State Government shall cause the accounts to be audited and the Board shall pay such charges for the audit as the State Government may, from time to time, determine.

(2) The Board shall prepare, before such date as may be prescribed, the financial estimates for the ensuing year and forward them to the State Government for its sanction. The State Government may pass such orders with reference thereto as it thinks fit and communicate the same to the Board and the Board shall give effect to such orders.

(3) The Board shall prepare and forward to the State Government in the prescribed manner within \* Nine months from the end of the year and annual Audited accounts and report giving a complete account of its activities during the previous year. Every such annual audited accounts and report shall be laid before each House of the State Legislature, as soon as may be, after it is received by the State Government.

\* *Substituted vide GO No ED-75Shasana 2005 dt: 26-04-2006.*

**Explanation** — In this section ‘Year’ means the financial year. The Board shall comply with such directions as the State Government may after perusal of Audited statement of accounts and report, thinks fit to issue.

\* *Substituted vide GO No ED ED-75Shasana 2005 dt: 26-04-2006.*

26. **Power of Board to make regulations** — (1) The Board may from time to time, by notification, make regulations not inconsistent with this Act and the rules for the purpose of carrying into effect the provisions of this Act.

(2) In particular and without prejudice to the generality of the foregoing power, such regulations may provide for all or any of the following matters, namely:-

- (a) appointment of Examiners and their remuneration;

- (b) qualifications and disqualifications of Examiners;
- (c) arrangements for the conduct of and for publishing the results of examinations;
- (d) the admission of candidates to the examinations and the conditions governing such admissions;
- (e) the marks required for passing in any subject or the examination as a whole, and for exemption, credit or distinction in any subject;
- (f) fixing of fees and charges in respect of examinations;
- (g) awarding of certificates to the successful students;
- (h) the procedure to be followed at the meetings of the Examiners' Committee, the number of members required to form a quorum at such meetings; and the travelling and other allowances to be drawn by the members of the Examiners' Committee and persons co-opted to that committee;
- (i) the procedure to be observed before making an order under section 23;
- (j) providing for all matters which by this Act are to be or may be provided for by regulations.

27. ***Approval of regulations by State Government*** — No regulation made under section 26 shall have effect until it is approved by the State Government.

28. ***Making of first regulations and bye-laws*** — Notwithstanding anything contained in section 26 or section 31, the first regulations and the first bye-laws shall be made by the State Government and they shall continue in force till new regulations or bye-laws are made by the Board under the said sections and approved by the State Government.

29. ***First appointment of University representatives*** — Notwithstanding anything contained in section 4, the members under paragraph (B) of sub-section 4, of section 4 may, on the first constitution of the Board, be nominated by the State Government, but the members so nominated shall hold office only until they can be replaced by members elected as provided in that paragraph and the members so elected shall hold office so long only as the members replaced would have held office had they not been replaced.

30. ***Proceedings not invalidated by reason of vacancies, etc.*** — No act or proceeding of the Board or of the Examiners' Committee or any other committee constituted by the

Board shall be invalidated merely by reason of any vacancy in, or any defect in the constitution of, the Board or a committee or any other defect or informality not affecting the merits of the case.

31. ***Power of the Board to make bye-laws*** — (1) The Board may, by notification, make bye-laws not inconsistent with this Act, the rules and the regulations to provide for all or any of the following matters, namely :-

- (a) the procedure to be followed at the meetings of the Board and a Committee and the number of members required to form a quorum at such meetings;
- (b) the travelling and other allowances which may be drawn by members of the Board and a Committee and of person temporarily associated with the Board or co-opted to a Committee;
- (c) any other matters solely concerning the Board and such Committees not provided for by this Act, the rules, or the regulations.

(2) No bye-law made under sub-section (1) shall have effect unless approved by the State Government.

32. ***Information, returns, etc., to be furnished by Board*** — (1) The Board shall furnish to the State Government or the Director of Public Instruction such reports, returns and statements as may be required by the State Government or the Director, and such further information relating to any matter connected with the work of the Board as the State Government or the Director may require.

(2) The State Government may, after considering any such report, return or statement and information furnished by the Board, give such directions consistent with this Act as may be necessary and the Board shall comply with such directions.

33. ***Powers of the State Government*** — (1) The State Government shall have the right to address the Board with reference to anything conducted or done by the Board and to communicate to the Board its views on any matter with which the Board is concerned.

(2) The Board shall report to the State Government such action, if any, as it proposes to take or has taken upon the communication, and shall furnish an explanation if it fails to take action.

(3) If the Board does not within a reasonable time take action to the satisfaction of the State Government, the State Government may, after considering any explanation furnished or representation made by the Board issue such directions consistent with this Act as it may think fit, and the Board shall comply with such directions.

(4) When any emergency in the opinion of the State Government requires that immediate action should be taken, the State Government may take such action consistent with this Act as it deems necessary without previous consultation with the Board, and shall forthwith inform the Board of the action taken.

(5) The State Government may, by order in writing specifying the reasons therefore suspend the execution of any resolution or order of the Board and prohibit the doing of any act ordered to be or purporting to be ordered to be done by the Board, if the State Government is of the opinion that such resolution, order or act is in excess of the powers conferred by or under this Act upon the Board.

34. ***Power to make rules***— (1) The State Government may, by notification and subject to the condition of previous publication, make rules for carrying into effect the purposes of this Act.

(2) Every rule made under this Act, shall be laid, as soon as may be after it is made before each House of the State Legislature while it is in session for a total period of thirty days which may be comprised in one session or in two or more successive sessions, and if before the expiry of the session in which it is so laid or the sessions immediately following, both Houses agree in making any modification in the rule or both Houses agree that the rule should not be made, the rule shall thereafter have effect only in such modified form or be of no effect, as the case may be; so however that any such modification or annulment shall be without prejudice to the validity of anything previously done under that rule.

35. ***Responsibility of Chairman, Vice-Chairman and members*** — The Chairman, the Vice-Chairman and every member of the Board or of any committee shall be personally responsible for the willful misapplication of any funds of the Board to which he had been a party or which has happened through, or has been facilitated by, gross neglect of his duty, and without prejudice to any other action against him, may be sued for the recovery of the moneys so misapplied as if such moneys had been the properties of the State Government:

Provided that no person shall be personally liable in respect of any contract or agreement made, or for any expenses incurred by or on behalf of the Board, if the contract or agreement is made or the expenses are incurred in good faith and in the discharge of his duties; and the Board fund shall be liable for, and be charged with, all costs in respect of any contract or agreement and all such expenses.

36. ***Chairman, Vice-Chairman, etc., to be public servants*** — The Chairman, the \*Director or Vice-Chairman, the members, the Secretary and other officers and servants of the Board and every person entrusted with any duty connected with the conduct of any examination by the Board shall be deemed to be public servants within the meaning of section 21 of the Indian Penal Code.

*\* Substituted by Act -1 of 1995 w.e.f 01-06-1995*

37. ***Bar of suits, etc., for acts done in good faith***— No suit or other legal proceeding shall lie in respect of anything in good faith done or intended to be done under this Act against the Board or against any Committee constituted under this Act or against the Chairman, or \*Director or Vice-Chairman, Secretary or any other officer or servant of the Board or against any person acting under and in accordance with the directions of the Board, a Committee, Chairman, \*Director or Vice-Chairman, Secretary, Officer or servant of the Board.

*\* Substituted by Act -1 of 1995 w .e .f 01-06-1995*

38. ***Previous notice for suits, etc.***— (1) No suit shall be instituted against the Board, a Committee, the Chairman, the \* Director or Vice-Chairman, Secretary or other officer or servant of the Board, or any person acting under the order or direction of the Board, a Committee, Chairman, \*Director or Vice-Chairman, Secretary, Office or Servant in respect

of any act done or purporting to have been done in pursuance of this Act or any rule, regulation, bye-law or order made there under until the expiration of sixty days next after notice in writing stating the cause of action, the nature of the relief sought, the amount of compensation claimed, the name and place of residence of the intending plaintiff and the relief which he claims has been, in the case of the Board delivered or left at its office and in the case of the Chairman, \*Director or Vice-Chairman, Secretary or other officer, servant or person, delivered to him or left at his office or place of residence and unless the plaint contains a statement that such notice has been so delivered or left.

*\* Substituted by Act -1 of 1995 w .e .f 01-06-1995*

(2) Nothing in this section shall be deemed to apply to a suit in which the only relief claimed is an injunction of which the object would be defeated by the giving of the notice or the postponement of the institution of the suit.

**39. Removal of difficulties** — (1) If any difficulty arises in giving effect to the provisions of his Act, the State Government may, as occasion requires, by order published in the official Gazette, do anything which appears to it to be necessary for the purpose of removing any difficulty, and any such order shall have effect as if enacted in this Act.

(2) Every order published under sub-section (1) shall as soon as may be after it is published be laid before both Houses of the State Legislature.

**40. Repeal**— The Bombay Secondary School Certificate Examination Act, 1948 (Bombay Act 49 of 1948) as in force in the \*Belgaum Area is hereby repealed.

*\* Adopted by the Karnataka Adaptation of laws order 1973 w.e.f 01-11-1973.*

**41. Amendments of certain enactments**— The enactments specified in the Schedule are hereby amended to the extent and in the manner mentioned in column (3) thereof.



## SCHEDULE

(See section 41)

<i>Number</i>	<i>Short Title</i>	<i>Extent of Amendments</i>
(1)	(2)	(3)
1. Bombay Act XX of 1949	The Karnataka University Act 1949	In Section 39, for clause (i), the following clause shall be substituted namely :- “(i) the Secondary School Leaving Certificate Examination conducted by the * Karnataka Secondary Education Examination Board, or” For Section 50
2. Karnataka Act No.23 of 1956	The Mysore University Act	For Section 50 the following section shall be substituted, namely :-  <p><b>“50 Eligibility for admission of students -</b>  No student shall be eligible for admission for to the University unless he has passed-  (i) the Secondary School Leaving Certificate Examination conducted by the Karnataka Secondary Education Examination Board ; or  (ii) any other examination prescribed as equivalent to the examination referred to in clause (i), by the Ordinances or Regulations, and possesses such further qualification, if any, as may be prescribed by the Ordinances or Regulations”</p>

<i>Number</i>	<i>Short Title</i>	<i>Extent of Amendments</i>
(1)	(2)	(3)
3. Karnataka Act No.26 of 1964	The Bangalore University Act 1964	For section 53, the following section shall be substituted, namely:- <b>“53, Eligibility for admission of Students</b> No student shall be eligible for admission to the University unless he has passed – (i) the Secondary School Leaving Certificate Examination conducted by the Karnataka Secondary Education Examination Board ; or (ii) any other examination prescribed as equivalent to examination referred to in clause (i), by the Ordinances, or Regulations, and possesses such further qualification, if, any as may be prescribed by the Ordinances or Regulations”

R. SANJEEVALU

Secretary to Government,

Law Department

## EDUCATION SECRETARIAT

**NOTIFICATION**

Bangalore, dated 3<sup>rd</sup> August 1966

G.S.R. 1075 – In exercise of the powers conferred by Section 34 of the Karnataka Secondary Education Examination Board Act, 1966 (Karnataka Act No.16 of 1966), the Government of Karnataka hereby makes the following rules, the draft of the same having been previously published as required by sub-section (1) of the said section in Notification No.ED 102 SXM 66, dated the 6<sup>th</sup> July 1966, as G.S.R. 1018 in Part IV Section I-A of the Karnataka Gazette, dated 7<sup>th</sup> July 1966.

**THE KARNATAKA SECONDARY EDUCATION  
EXAMINATION BOARD RULES 1966**

1. **Title** – These Rules may be called the Karnataka Secondary Education Examination Board Rules, 1966.

2. **Definitions**- In these rules unless the context otherwise requires, -

(a) ‘Act’ means the Karnataka Secondary Education Examination Board Act, 1966;

(b) ‘Section means a section of the Act.

3. **Election of members to the Board under section 4(4) (B)** – Two persons to be elected to the Board by the members of the Academic Council of each of the Universities established by law in the State in accordance with clause (B) of sub-section (4) of Section 4, shall be elected at a meeting of the Academic Council of such University by a simple majority vote of the members present and voting, at such meeting.

4. **Powers and duties of the Secretary** – (1) it shall be the duty of the Secretary, -

(i) to issue notices as directed by the Chairman, convening meetings of the Board, the Examiners’ Committee and any other Committee and to keep minutes, reports and records of all such meetings, and to take action on such minutes and reports whenever necessary subject to any directions given by the Chairman ;

(ii) to act as Secretary of all Committees and to attend and participate in the discussions at the meetings of such Committees and supply such information and answer such questions as may be called for or put at such meetings;

(iii) to be the custodian of the common seal, buildings, records, library and such other properties movable and immovable, vesting in, held by or under the control of the Board and to arrange for the maintenance of a proper inventory, and ensure proper care and up keep of the same;

(iv) to report to the Controller, State Accounts Department, Government of Karnataka, every case of loss of Board's property exceeding two hundred rupees in value;

(v) to conduct all correspondence of the Board under the authority of the Chairman;

(vi) to call for reports, returns and other information from recognized High Schools and other educational institutions;

(vii) to function as Treasurer of the Board and to receive all fees and other dues payable to the Board and all sums intended for the Board and to credit all such moneys without delay to the Board's account and to keep proper accounts of all sums received by him in his capacity as Secretary and of expenditure of all moneys of the Board for which such moneys have been granted or allotted;

(viii) to prepare the financial estimates and statement of accounts for presentation to the Board or to a committee, if any, appointed by the Board for the purpose;

(ix) to perform such other duties as may be necessary for carrying out the decisions of the Board.

(2) The Secretary shall have power, -

(i) to sign salary bills of the employees of the Board and to pass for payment travelling allowance bills other than those of the members of the Board and its Committees;

(ii) to grant leave other than special disability leave to the employees of the Board holding posts corresponding to Class III and Class IV posts in the department of Public Instruction;

(iii) to sanction, subject to budget provision, the purchase or hire of stores, forms, stationery, furniture and other equipment required for the offices of the Board or to enter into

a Contract for the purposes of the Act, if the cost of each such purchase or hire or the expenditure involved in a contract does not exceed one hundred rupees;

(iv) to supply on request, free of charge, priced publications of the Board for official use, to Government and semi- Government Bodies, Universities and other educational or public institutions;

(v) subject to general or special orders of the Chairman, to determine and assign the duties to be performed and powers to be exercised by the several categories of officers and staff, of the Board.

**5. *Financial Estimates and Annual Report:*** (1) The Boards shall prepare before the 15<sup>th</sup> day of April every year, the financial estimates for the ensuing year, commencing on the first day of April of such year and forward the same to the State Government for according sanction.

(2) The annual report to be prepared and forwarded to the State Government by the Board under sub-section (3) of section 25 shall, besides giving a complete account of the activities of the Board during the previous year, contain inter alia details regarding the following:

- (a) Examination conducted by the Board during the year under report;
- (b) Finances of the Board;
- (c) Changes, if any, in the constitution of the Board;
- (d) Establishment under the Board;
- (e) directions given by the State Government to the Board for its compliance, if any.

(No. ED 102 SXM 66)

THE \* KARNATAKA SECONDARY EDUCATION EXAMINATION  
BOARD FIRST REGULATIONS, 1966

CHAPTER I

PRELIMINARY

Regulation

1. Title
2. Definitions.

CHAPTER II

MEETINGS OF THE BOARD

3. Meetings of the Board

CHAPTER III

. MANNER OF APPOINTMENT OF MEMBERS OF THE APPOINTMENT  
COMMITTEE AND THE EXAMINERS' COMMITTEE

4. Manner of appointment of Members of the Appointment  
Committee and the Examiners' Committee

CHAPTER IV

PROCEDURE TO BE FOLLOWED AT THE MEETINGS OF THE EXAZMINERS'  
COMMITTEE AND TRAVELLING ALLOWANCE AND OTHER ALLOWANCES  
TO BE DRAWN BY THE MEMBERS OF SUCH COMMITTEE.

5. Definition
6. Notice of meetings of the Committee.
7. Sittings of the Committees.
8. Chairman and Secretary of the Committee.
9. Presiding Officer during the absence of Chairman.
10. Quorum for meetings of the Committee.
11. Procedure when there is no Quorum.
12. Method of deciding questions at a meetings of the Committee.

**Regulation**

13. Casting vote of Chairman.
14. Record of decisions.
15. Travelling Allowance and other Allowances admissible to members of the Committee.

## CHAPTER V

APPOINTMENT OF EXAMINERS, SUPERVISORS, TABULATORS AND OTHER  
STAFF AND REMUNERATION PAYABLE TO THEM.

16. Qualification of Examiners and Tabulators.  
(Qualification for appointment as Examiners)
17. Disqualification of Examiners.
18. Number of persons in the panel of Examiners.
19. Appointment of various categories of Examiners.
20. Number of various categories of Examiners.
21. Scales of remuneration to Examiners.
22. Qualifications and disqualification for appointment as Supervisors.  
(Disqualifications of Supervisors)
23. Appointment of various categories of Supervisors.
24. Scale of remuneration to supervisors.
25. Appointment of Tabulators.  
(Qualifications for Appointment as Tabulators)
26. Various categories of Tabulators.
27. Scale of remuneration to Tabulators.
28. Appointment of other staff and servants.
29. With holding of or reduction in remuneration payable.

## CHAPTER VI

## THE KARNATAK SECONDARY SCHOOL LEAVING CERTIFICATE EXAMINATION

30. Definitions.
  31. Holding of examination.
  32. Centers of examination.
- Regulation
33. Scheme of the examination
  34. Mode of examination.
  35. Medium of examination.
  36. Eligibility of recognized High Schools to send up candidates for the examination.
  37. Conditions of eligibility to appear for the examination as a school candidate.
  38. Conditions of eligibility to appear as an ex-school candidate for the examination.
  39. Conditions of eligibility to appear as a private candidate for the examination.

40. Special conditions of eligibility to appear as a private candidate.
41. Provisions relating to physically handicapped.
42. Ineligibility of candidate who has passed on equivalent or higher examination.
43. Enrolment of private candidate.
44. Application for admission to be accompanied by photograph.
45. Last date for sending application.
46. Admission ticket to be granted by the Board.
47. Fees and charges in respect of examinations.
48. Arrangements for the conduct of the examination.
49. Declaration of results.
50. Re-totaling of marks.
51. Award of certificates.
52. Issue of duplicate certificates, marks, cards etc.

## CHAPTER VII

### THE TEACHERS' CERTIFICATE EXAMINATION

53. Holding of examination.
54. Centers of examination.
55. The Examinations shall be held in subjects and in accordance with the Scheme of the Examination given in Annexure IV and V and shall conform to the syllabi and the Text books published by the Department of Public Instruction.
56. Mode of Examination.

#### RULES FOR ELIGIBILITY OF CANDIDATES

57. (A) Training Certificate (Higher)
- (B) Training Certificates (Lower)

Ex- Institution Candidates



## EDUCATION SECRETARIAT

## NOTIFICATION

Bangalore, dated the 1<sup>st</sup> November 1966

G.S.R. 1196. In Exercise of powers conferred by Section 28 read with Section 26 of the Karnataka Secondary Education Examination Board Act, 1966 (Karnataka Act No. 16 of 1966), the Government of Karnataka hereby makes the following regulations, namely”-

**CHAPTER I****PRELIMINARY**

1. *Title* – These regulations may be called the \* Karnataka Secondary Education Examination Board First regulations 1966.
2. *Definitions* – In these regulations unless the con text otherwise requires, -
  - (a) ‘Act means the \*Karnataka Secondary Education Examination Board Act, 1966;
  - (b) ‘Annexure’ means an annexure to these regulations;
  - (c) ‘Assistant Superintendent’ means a person appointed to assist the Chief Superintendent in conducting the examination at a part of the Centre located outside the premises of the buildings of the main Centre.
  - (d) ‘Block Superintendent’ means a person appointed to assist the Chief Superintendent in conducting the Examination at centre located within the premises of the buildings at the main centre, or at the main buildings nearby the main centre;
  - (e) ‘Bye-Laws’ means the bye-laws made under Section 28;
  - (f) ‘Camp Office’ means Office of the Board temporarily located at a place to facilitate custody and valuation of answer books and tabulation of results, or any other work connected with the examination;
  - (g) ‘Chief Superintendent’ means a person appointed to conduct examination at a Centre
  - (h) ‘Custodian’ means a person appointed to hold custody of question paper packets of the Examination at a centre and to conduct the examination jointly with the Chief Superintendent;
  - (i) ‘Department’ means the Department of Public Instruction in the Karnataka State.

- (j) 'Director' means the Director of Public Instruction in Karnataka;
- (k) 'Room Superintendent' means a person appointed to invigilate candidates at the examination;
- (l) 'Section' means a section of the Act.
- (m) 'Committee' means a committee other than the Examiners committee appointed under the Act;

## CHAPTER II

### MEETINGS OF THE BOARD

3. *Meetings of the Board* - (1) Subject to the provisions of Section 16, meetings of the Board shall be convened on such date or dates as the Chairman may decide.

(2) The meetings of the Board shall be held at Bangalore and at such other place in the State as the Board may decide.

(3) The mode of calling the meetings of the Board and the procedure to be followed at such meetings shall be in accordance with bye-laws.

## CHAPTER III

### MANNER OF APPOINTMENT OF MEMBERS OF THE APPOINTMENT COMMITTEE AND THE EXAMINERS' COMMITTEE.

4. *Manner of Appointment of Members of the Appointment Committee and the Examiner's committee* –

The appointment of two members who are not ex-officio members, to the Appointment Committee under sub-section (2) of Section 19 and the appointment of ten members by the Board to the Examiners' Committee under Section 2 (ii) of Section 21 shall be by election by the members of the Board, of persons who are not disqualified under the Act for being members and are eligible for being appointed as members to Appointment committee under sub-section (2) of section 19 and in the case of election to the Examiners' Committee belong to the category of members specified in sub-clauses (a), (b) or (c),. as the case may be, of clause (ii) of sub-section (2) of Section 21 and such election shall be held in accordance with the following provisions:-

(i) The Secretary shall call for nominations for election to the Appointment Committee or the Examiners' Committee as the case may be, in the form given in Annexure I at least three weeks before the date of the meeting at which the election is to take place.

(ii) In the case of election of two members to the Appointment Committee only such members who are not ex-officio members shall be eligible to stand as candidates for election and in the case of election to the Examiners' Committee –

(a) if the election is for electing a member under sub-clause (a) of clause (ii) of sub – section (2) of Section 21 only persons who are ex-officio members of the Board shall be eligible to stand for election ;

(b) if the election is for electing a member under sub-clause (b) of clause (ii) of sub-section (2) of Section 21, only elected members of the Board shall be eligible to stand for election;

(c) if the election is for electing a member under sub-clause (c) of clause (ii) of sub-section (2) of Section 21, only nominated members of the Board shall be eligible to stand for election;

(iii) Every nomination must be duly proposed by a member of the Board other than the candidate himself and seconded by any other member other than the proposer and should bear the signature of proposer and seconder. The consent of the candidate may be given either in the nomination paper or in a separate letter, if the candidate so chooses.

(iv) The nomination paper and the letter of consent shall reach the Secretary at least a week before the meeting of the Board at which the election to the Committee concerned is to be held.

(v) A candidate nominated for election may withdraw from the contest at any time before the hour fixed for the meeting at which the election is to be held.

(vi) If the number of candidates nominated is equal to or less than the number of seats to be filled, the candidates so nominated shall be declared, at the meeting, to have been duly elected.

(vii) If the number of persons nominated exceeds the number of seats to be filled by election to any Committee, the election shall take place at the meeting of the Board. Each

member of the Board shall have as many votes as there are seats to be filled by election, but no member shall give more than one vote to any one candidate and such number of persons equal to the number of candidates to be elected who secure the highest number of votes shall be declared elected. The Chairman shall appoint scrutineers to count the votes and declare the results on the reports of the Scrutineers so appointed.

(viii) If no person is nominated as a candidate for election or where the number of nominations received is less than the number of candidates required to be elected such number of candidates equal to the number which falls short of the total number of members to be elected shall be elected after calling for nominations in accordance with paragraph 1 and the procedure laid down in paragraphs (iii) to (vii) of this regulation shall mutatis mutandis apply for such election.

#### CHAPTER IV

PROCEDURE TO BE FOLLOWED AT THE MEETINGS OF THE EXAMINERS' COMMITTEE AND TRAVELLING ALLOWANCE AND OTHER ALLOWANCES TO BE DRAWN BY THE MEMBERS OF SUCH COMMITTEE.

5. *Definition* - In this Chapter, 'Committee' means the Examination Committee appointed under sub-section (2) of section 21.

6. *Notice of meetings of the Committee* – The Secretary shall give three clear days' notice of every meeting of the Committee to the members and shall forward with the notice an agenda paper containing the business to be transacted at the meeting. The Chairman shall place before the meeting any urgent item of business not included in the agenda.

7. *Sittings of the Committees* – The sittings of the Committee shall be held on such days and at such hour as the Chairman may fix.

8. *Chairman and Secretary of the Committee* – The Chairman shall be the ex-officio Chairman and the Secretary shall be the ex-officio Secretary of the Committee.

9. *Presiding Officer during the absence of Chairman* – If the Chairman is for any reason unable to be present at a meeting of the Committee, the members of the Committee present shall elect a Chairman from among themselves to preside at such meeting.

10. *Quorum* for meetings of the *Committee* – The quorum to constitute a meeting of the Committee shall be six.

11. *Procedure when there is no quorum* – If at a sitting of the Committee there is no quorum the chairman or the person shall suspend the sitting until there is quorum, or adjourn the meeting to a future date and the business to be transacted at such adjourned meeting shall be that left undecided at the meeting for which notice of such business had been given earlier.

12. *Method of deciding questions at a meeting of the Committee* – All questions at the sitting of the committee shall be determined by a majority of votes of the member present and voting.

13. *Casting vote of Chairman*- In the case of an equality of votes on any matter the Chairman or person presiding shall have and exercise a second or casting vote.

14. *Record of decisions* – A record of the decisions of the Committee shall be maintained and circulated to the members of the Committee by the Secretary under the direction of the Chairman.

15. *Travelling Allowance and other Allowances admissible to members of the Committee* – Members of the Committee who are not in the service of the State Government may draw travelling allowance and other allowances for attending meetings of the Committee in accordance with the following provisions, namely:-

Rates of Travelling Allowance to the Non-Official Members.

1. Railway fare.... 1<sup>st</sup> class
2. Bus fare..... 1<sup>1</sup>/<sub>2</sub> times Bus fare plus on daily allowance.
3. Incidental charges for railway journey..... 6 paisa per mile.
4. Road Mileage..... 50 paisa per mile.
5. Daily allowance Rs.10 per day (within the State) (Sitting fees wherever permissible will be allowed in lieu of D.A.)

Note:- 1. Road Mileage is admissible on routes where public conveyances are not flying.

2. Half Daily Allowance is admissible on the day of arrival at a place outside Headquarters and also on the day of departure from the place out of Headquarters provided no ½ D.A. is admissible, if the date of arrival and departure happens to be on the same day.

(2) Members of the Committee who are in the service of the State Government shall draw travelling allowance and other allowances in accordance with the provisions of the \*Karnataka Civil Services Rules for the time being in force applicable to similar class of the State government servants.

(3) The provisions of clause (1) and (2) of this regulation shall mutatis mutandis be applicable to travelling allowance and other allowances payable to persons co-opted by the Board under sub-section (2) of section 14.

## CHAPTER V

### APPOINTMENT OF EXAMINERS, SUPERVISORS, TABULATORS AND OTHER STAFF AND REMUNERATION PAYABLE TO THEM.

16. *Qualification of Examiners and Tabulators* – Qualification for appointment as Examiners

– (1) An Examiner will be appointed as Chief or Deputy Chief Examiner for any subject, who has experience as a teacher in a Recognized Institution or who has functioned as Inspecting Officer for not less than 10 years. He shall not be eligible for Examiner ship unless he has taught the subject for a period of not less than 3 years.

(2) An Examiner who is appointed as Chief Examiner shall ordinarily be not below the rank of the Head of a recognized institution.

(3) An Examiner shall be appointed as Assistant Examiner who has a minimum teaching experience of at least 3 years in a recognized institution in the subject in which such person is to be appointed as such.

(4) No persons shall be appointed as Examiner for more than four (4) Examinations consecutively.

(5) No person shall have 2 Examiner ships in the same public Examinations.

(6) There shall ordinarily be an interval of not less than two years before a person is re-appointed as Examiner.

(7) A person to be appointed as Examiner shall be in service either in Government or Aided Institutions on the day of his appointment as Examiner.

17. *Disqualification of Examiners* – (1) A person shall be disqualified for being appointed as Examiner.

(i) If a near relative of his is sent as a candidate for the Examination: provided that a person appointed to work as an Examiner or paper-setter only shall not be considered as disqualified under this sub-clause if his near relative has not offered the particular subject in which the person is appointed to work as an Examiner.

*Explanation* – The term near relative means, wife or husband, son, daughter, brother and sister.

(ii) If he is having or has had during the year, any share in the working of a coaching class for candidates appearing for the examination, either partly or wholly, provided that tuitions imparted in special classes organized by a school shall not constitute a disqualification under this sub-clause;

(iii) If he is the author or publisher of, or has directly or indirectly any financial interest in the publication of any guide in or annotations on any subject prescribed for the examination;

(iv) If he is a member of the Board.

(v) If he has been removed from the list of Examiners under Section 23 of the Act and the period for which he has been so removed has not expired;

(vi) If he has been disqualified for appointment by a University established by Law in the State or by any Board or in State Government in respect of any examination conducted by them;

(vii) If he is a candidate appearing for the Examination.

(2) A person shall be disqualified for appointment as a Paper-setter if he has had, during the year, undertaken private tuition of any candidate for the examination.

(3) A person shall be disqualified for being appointed as a Paper-setter in a subject if he is the publisher of, or has any financial interest directly or indirectly in the publication of a text – book prescribed for the Examination in such subject or a book covering substantially the syllabus prescribed for the Examination in such subject which is used, or is intended to be used, as a text-book by candidates appearing for the Examination.

(4) The question whether a book is a guide or a book of annotations or a text book of the nature referred to in clause (1) and (3) shall be decided by the Examiner's Committee and its decision shall be final.

18. *Number of persons in the panel of Examiners* – (1) The number of persons to be included in the panel of Examiners for each subject shall be not less than two and not more than five.

(2) The number of persons to be included in the panel of examiners in each subject shall be not less than one and a half times and not more than twice the number of examiners required to be appointed in that subject provided there is a sufficient number of eligible applicants.

(3) The Chief Examiners, the Joint Chief Examiner, the Deputy Chief Examiners shall be appointed out of the panels of Examiners in the subjects concerned.

(4) The panels shall be prepared in October every year and the panels so prepared shall be valid both for the April and June Examinations to be held in the next following year. In preparing such panels, there shall be indicated against the name of each paper-setter and Examiner, his mother tongue and other Indian languages, if any, which he knows well enough to be able to assess answers written in them.

19. *Appointment of various categories of Examiners*– (1) The Board shall, on the recommendation of the Examiners Committee, appoint such number of Paper-setters, Examiners, and Chief/Joint Chief /Deputy Chief Examiners from the panel of names of Paper-setters and Examiners submitted by the Examiners Committee, as it deems necessary. Their appointment shall be for the particular Examination only.

(2) Except for special reasons to be recorded by the Board, no Paper-setter, Examiner or Chief/Joint Chief/Deputy Chief Examiner in a subject shall be eligible for appointment as a paper-setter, Examiner or Chief/Joint Chief/Deputy Chief Examiner in any of the other subjects at the same Examination.

(3) Each Paper-setter, Examiner and Chief/Joint Chief/Deputy Chief Examiner shall follow such instructions as may be given to him from time to time by the Board.

(4) Notwithstanding anything contained in the clauses above, the Chairman may appoint Associate Examiners from the panels referred to in Regulation 18 for assessing specific answer scripts of a subject.



20. *Number of various categories of Examiners* – (1) There shall be one Paper-setter for each subject. For subjects of the same category, the paper-setters shall form into a Committee of Paper –setters with one of them appointed as Convener. The Convener shall convene a meeting of the Committee and scrutinize the question papers and finalise them.

(2) The number of examiners in each subject shall ordinarily be determined in such a manner that an individual examiner may not be required to assess in aggregate more than 300 answer books of a question paper of three hours' duration or a proportionate number of answer books of a question paper of less than three hours duration.

(3) The number of Deputy Chief Examiners to be appointed in respect of each subject shall ordinarily be in the proportion of one Deputy Chief Examiner for every seven examiners or a part thereof. No Deputy Chief Examiner shall simultaneously function as an Examiner in any subject provided that the Chairman may in an emergency call upon a Deputy Chief Examiner to work also as an examiner or an examiner to work as a Deputy Chief in addition to his duties as an Examiner:

Provided further that if a Deputy Chief Examiner for any reason fails or is unable to carry out the whole or part of the work allotted to him and if it is considered inexpedient to appoint another Deputy Chief Examiner in his place, the Chairman may distribute such work among one or more Deputy Chief Examiners in the subject:

Provided further that when the total number of examiners in a subject is less than seven, the Chairman may ask the Chief Examiner to work as a Deputy Chief Examiner.

(4) A Joint Chief Examiner shall be appointed in each subject for every fourteen Deputy Chief Examiners.

21. *Scales of remuneration to Examiners* – The Examiners appointed in connection with the various examinations in various categories shall be paid remuneration in accordance with the scale specified in Annexure II.

22. *Qualifications and disqualifications for appointment as Supervisors* – (1) A person possessing the following qualifications only shall be eligible for appointment as Supervisor namely:- The Supervisors to be appointed at the Examination Centers shall ordinarily be graduate teachers. Permanent teachers shall be preferred. If however, a graduate teacher is not a permanent teacher, he should have at least put in three years service. If graduate

teachers are not available in any of the Examination Centers, then, S.S.L.C. trained teachers may be appointed. If teachers with S.S.L.C. qualifications are not available then other permanent teachers with more than 5 or 6 years service may be appointed as supervisors. There shall be no distinction between Government teachers and teachers from non-Government schools. Persons other than teachers should not be appointed as Supervisors.

*Disqualification of Supervisors* – A person shall be disqualified for appointment as Supervisors – (I) (1) If a near relative of his is appearing as a candidate for the examination, provided that a person appointed as Supervisor shall not be considered as disqualified under this clause if his near relative has appeared at the other Centre of Examination.

*Explanation* – The term ‘Near relative’ means wife/husband/son /daughter/brother /sister.

(2) If he is having or has had during the year any share in the working of a coaching class for candidates appearing for the examination either partly or wholly, provided that tuitions imparted in special classes organised by a school shall not constitute a disqualification under this clause.

(3) If he is author or publisher of or has directly or indirectly any financial interest in the publication of any Guide or any annotation in any subject prescribed for the Examination.

(4) If he is a member of the Board.

5) If he has been removed from the list of Examiners under Section 23 of the Act and the period for which he has been so removed, has not expired.

(6) If he has been disqualified for appointment by a University established by Law in the State or by any Board constituted by the State Government in respect of any examination conducted by them.

(II) A person shall be disqualified for appointment as Supervisor if he has had during the year undertaken private tuitions of any candidate appearing for the Examination.

(III) A person shall be disqualified for being appointed as Supervisor at the Centre if he is a publisher of a book or annotation or has any financial interest directly or indirectly in the publication of a text-book prescribed for the examination in such subject covering

substantially the syllabus prescribed for the examination in such subject which is used or is intended to be used as a text-book by candidates appearing for the examination.

The question whether a book is a guide or a book of annotations or a text-book of the nature referred to in clause 1 (3) and III shall be decided by the Examiners Committee and its decision shall be final.

23. *Appointment of various categories of Supervisors* :- (1) In respect of each centre where the examination is conducted, the Chairman may appoint a Chief Superintendent and a Custodian.

(2) No person who is disqualified for appointment as Supervisor and does not possess the qualifications prescribed for such appointment in regulation 22 shall be eligible for appointment as Chief Superintendent or Custodian as the case may be.

(3) The Chief Superintendent appointed under clause (1) may appoint for each centre of examination such number of persons as Block Superintendents, Assistant Superintendents and Room Superintendents, who are not disqualified for appointment as Supervisors and possess the qualifications prescribed for such appointment.

24. *Scale of remuneration to Supervisors* – The Supervisors and officers appointed in connection with any examination shall be paid remuneration in accordance with the scales specified in Annexure II.

25. *Appointment of Tabulators*:- (1) To carry out the work of tabulating the marks obtained by the candidates and striking the results at the various examinations, the Chairman may appoint Tabulators.

(2) Qualifications for Appointment as Tabulators :- The Qualifications laid down for Examiners shall be made applicable in the case of persons to be appointed as Tabulators provided that persons for tabulation work shall also be drawn from the non-teaching Staff subject to his suitability and also subject to his being conversant with the Rules, Regulations and also possessing experience regarding Examination work and provided further he has put in a minimum service of three years to be eligible for appointment as Tabulators.

(3) No person shall be appointed as Tabulator, if he comes under disqualifications prescribed for Examiners.

26. *Various categories of Tabulators* – The Chairman may appoint such number of Chief Tabulators, Joint Chief Tabulators, Deputy Chief Tabulators and Tabulators from among persons as are not disqualified for such appointment under regulation 25. They shall carry out such duties connected with the work of tabulation as may be assigned to them by the Chairman.

27. *Scale of remuneration to Tabulators* – The Tabulators appointed under this regulation shall be paid remuneration in accordance with the scale specified in Annexure II.

28. *Appointment of other staff and servants* – (1) Subject to approval by the Board, the Chairman may appoint such other staff and servants required to assist him in the conduct of any examination.

(2) A Chief Superintendent of a centre may with the general or specific approval of the Chairman appoint besides the supervisors, such other staff and servants to assist him in holding an examination at the centre.

(3) The staff and servants appointed under clauses (1) and (2) shall be paid remuneration as indicated in Annexure II and in the case of those not falling under any of the categories specified in Annexure II, they shall be paid such remuneration as the Board may by general or special order authorise.

29. *Withholding of or reduction in remuneration payable* – The remuneration payable under these regulations, shall be subject to the condition that the amount payable may be withheld or reduced under such circumstances as may be specified by the Board.

## CHAPTER VI

### THE KARNATKA SECONDARY SCHOOL, LEAVING CERTIFICATE EXAMINATION.

30. **Definitions** – In this Chapter ,-

(i) “examination” means the Karnataka Secondary School Leaving Certificate Examination;

(ii) “ex school candidate” means a candidate who having once taken the examination as a school candidate and failed therein takes the examination again otherwise than as a

school candidate, and includes a candidate who having completed the courses of study and put in the required attendance in the X standard for appearing as a school candidate fails to appear for the examination though otherwise eligible and takes the examination otherwise than as a school candidate within a period of two years after the completion of the course of studies provided that in either case the candidate has not attended any recognized High School after the 30<sup>th</sup> day of June preceding the year of the examination as a regular student of the X standard class.

(iii) “school candidate” means a candidate who takes the examination after sending his application through a recognised High School after completing the course of Study prescribed by the State Government for the VIII, IX and X standards of the secondary Education in a recognized High School and includes a candidate who having once appeared for the examination through a recognised High School as a regular student and after either having failed in or not appearing for the examination appears for the examination again through a recognised High School after putting in the required attendance as a regular student in the X standard class.

(iv) “private candidate” means a candidate who is permitted to appear for the examination conducted by the Board otherwise than as a School candidate or as an ex-school candidate.

31. *Holding of examination* – (1) The examination shall ordinarily be held twice every year during the months of April and June and on such dates as may be fixed by the Board.

(2) Notwithstanding anything contained in Clause (1) above, the Board may –

(i) hold the examination during such other period of the year and on such dates as it may fix; or.

(ii) hold a special examination when so required on such dates as may be fixed by the Board.

32. *Centers of examination* – The examination shall be conducted at such centers in such places as may be determined by the Board. The Center so determined shall ordinarily be notified by the Board before the first day of January if they are for the examination to be held in March and the first day of July if they are for the examination to be held in September and

in the case of an examination to be held during any other months of the year, the centers shall be notified sixty days before the date of the commencement of such examination.

33. *Scheme of the examination* – The examination shall be held in the subjects and in accordance with the scheme of the examination given in Annexure III and shall conform to the syllabi and the text books published by the Department of Public Instruction not less than eight months before the date of commencement of the Examination;

Provided that changes, effected in the syllabi or in the text books six months prior to the date of commencement of the examination which are in the opinion of the Board of a minor nature may be considered as part of the syllabi prescribed for the examination, and such changes shall be notified by the Board six months before the date of commencement of the examination.

34. *Mode of examination* – Candidate for the examination shall be examined by means of –

- (i) Written questions which the candidates are required to answer in writing;
- (ii) Practical tests as provided for in the syllabi

35. *Medium of examination* – (1) The examination shall be conducted in all or any of the following languages, namely –

- (a) English
- (b) Hindi in Devanagari script
- (c) Kannada
- (d) Marathi in Devanagari script
- (e) Tamil
- (f) Telugu
- (g) Urdu

(2) A candidate shall have the option to choose any of the languages in which he has undergone the course of study prescribed for the VIII, IX, or X standard by the Department of Public Instruction as the medium for the examination and such option shall be indicated in the application form to be sent by the candidate for admission to the examination.

(3) A candidate who has indicated his choice under clause (2) for any of the languages specified in clause (1) as the medium of examination shall be required to answer only in the language chosen by him for such examination.

(4) Where a language chosen by a candidate as the medium of examination is not one of the languages specified in clause (1) but is nevertheless a language in which the candidate has undergone the course of study, then the Board shall notwithstanding anything contained in this clause conduct the examination in the language chosen by the candidate as the medium of examination.

**36. *Eligibility of recognised High Schools to send up candidate for the examination* – (1)**

All recognized High Schools shall be eligible to send up candidates for the examination subject to such conditions as may be specified from time to time by the Board.

(2) Every recognized High School shall –

(i) supply to the Board on or before such dates as may be specified by the Board such returns and information as may be required;

(ii) Maintain such registers and records as may be required : required by the Board from time to time ;

(iii) Afford all facilities for the conduct of examination and for the tabulation of the marks and publication of the results of the examination ; and

(iv) Carry out and observe such instruction in connection with the examination as may be issued by the Board from time to time.

**37. *Conditions of eligibility to appear for the examination as a school candidate* – (1)** No person shall be eligible to appear for the examination as a school candidate unless he has –

(i) sent his application through a recognized high school in which he was studying as a regular student of the X standard at the time of sending his application for admission to the examination and has completed the course of study prescribed for the X Standard;

(ii) put in attendance of not less than seventy-five percent of the number of working days (excluding holidays and vacation) or such other percentage of the number of working days as may be prescribed by the Department of Public Instruction as the minimum attendance required to be put in by a student of the X Standard in a recognized High School or deficiency in the required number of working days to be attended has been condoned under clause (2) or (3)

(2) Where the attendance put in by a school candidate is less than seventy –five percent of the total number of working days in the X Standard class –

(i) the head of the recognized high school may condone deficiency in attendance of such number of days not exceeding fifteen days of the deficiency; and

(ii) Where the deficiency exceeds fifteen days, but does not exceed thirty days, the head of the recognized high school shall forward cases of such deficiency for condonation by the Chairman and in cases where the deficiency exceeds thirty days, the names of candidates shall be reported to the Chairman with details regarding the deficiency.

(3) Notwithstanding anything contained in the preceding clauses, the Board may in respect of a candidate or class of candidates condone deficiency of attendance either by general or special order up to such percentage of the working days as the Board may decide after considering the circumstances of any case and for reasons to be recorded in writing.

\* Provided that if the candidate fails in any one or more subjects he shall re-appear in such subjects as the conditions laid down under regulation 38A.

\* Inserted vide Amendment Government Notification No ED169 SLB 2010 dated 18-02-2011.

**38. *Conditions of eligibility to appear as an ex-school candidate for the examination*** – No person shall be eligible to appear for the examination as an ex-school candidate unless he has registered himself as a ex-school candidate in a recognised high school after paying the prescribed fee for such registration and sent his application through such school.

\* ‘‘38A. Candidate who has appeared for the SSLC Examination under regulation 37, 38 or 39 and who does not complete or pass the examination in the first attempt, shall complete the SSLC Examination within Six consecutive attempts including the first appearance, failing which the marks scored in the subjects for which the candidate had appeared and passed shall stand cancelled and the marks secured in those previous attempts in all such subjects shall be deemed to have been impounded, and he shall re-appear for the entire examination of all paper as fresh as a private candidate as per the provisions under regulation 43.

Provided that in cases where the candidate cannot take up the examination in consecutive attempts for the reasons like, illness, hospitalisation or not in station etc. but the total number of attempts shall not exceed Six consecutive examinations commencing from the first examination and such candidates may be allowed to appear for the examination.



Provided further that in case a candidate who have already taken the SSLC Examination prior to March-2010 and who have not completed the examination, the total number of Six consecutive attempts shall commence from the SSLC Examination of April-2011”

\* Inserted vide Amendment Government Notification No ED169 SLB 2010 dated 18-02-2011.

**39. Conditions of eligibility to appear as a private candidate for the examination** – Save as otherwise provided in regulation 40, a candidate will be eligible to appear for the examination as a private candidate in any year only if he –

(i) completes eighteen years of age on the 1<sup>st</sup> day of April of that year where the examination is to be held during April and on the 1<sup>st</sup> day of June of that year where the examination is to be held during September;

(ii) has passed the primary VII Standard examination conducted by or under the authority of the Department of Public Instruction or an examination considered by the Board as equivalent to the Primary VII Standard examination ; and a period of not less than four complete years from the date of passing such examination will have elapsed on the 1<sup>st</sup> day of March of the year where the examination is to be held in March, or on the 1<sup>st</sup> day of September of that year where the examination is to be held in September.

(iii) has not attended any recognized high school at any time during the period of hundred and eighty days immediately before the 1<sup>st</sup> day of April of that year where the examination is to be held in April and before the 1<sup>st</sup> day of June of that year where the examination is to be held in September.

\* ‘’ Provided that if the candidate fails in any one or more subjects he shall re-appear for such subjects as per the conditions laid down in regulation 38A.

\* Inserted vide Amendment Government Notification No ED169 SLB 2010 dated 18-02-2011.

**40. Special conditions of eligibility to appear as a private candidate** – Notwithstanding anything contained in regulation 39, but subject to the provisions of regulation 42 –

(i) any male person who completes twenty years or any female person who completes 18 years of age during the year in which he/she wishes to appear for the examination, on the first day of March of that year where the examination is to be held during March, or on the first day of September where the examination is to be held during September as the case may be;

(ii) Women candidates who have undergone the two year condensed course conducted under the auspices of the Central Social Welfare Board, New Delhi, before the last date prescribed for sending applications for the examination;

(iii) physically handicapped persons;

Shall be eligible to appear as private candidates.

*Explanation* – for the purposes of this regulation, a person shall be deemed to be physically handicapped if he is certified as such by a medical officer in the services of the State Government who is not below the rank of a District Surgeon.

41. *Provisions relating to physically handicapped* – Notwithstanding anything contained in these regulations the provisions of these regulations relating to age, qualification, attendance, mode of examination, medium of examination and other matters shall not apply to physically handicapped persons in so far as they are in courses sent with any special provision made by the Board in respect of the physically handicapped persons and such special provision shall apply to the conduct of examination in respect of such class of persons.

42. *Ineligibility of candidates who has passed an equivalent or higher examination* – Notwithstanding anything contained in regulations 39 and 40, no person who has passed any examination recognized as equivalent to or higher than the Karnataka Secondary School Leaving Certificate Examination conducted by the Board, shall be eligible to appear for the examination as a private candidate.

43. *Enrolment of private candidates* – (1) Any person who intends to appear as a private candidate for the examination shall apply to the Board through the recognised institution for being enrolled as a private candidate through a recognised high school in the form of enrolment prescribed by the Board and on payment of the fee specified in Annexure VI.

(2) The application for enrolment should be accompanied by any one of the following documents as evidence of age, namely:-

(i) Baptismal certificate;

(ii) extract from the birth register;

(iii) affidavit sworn to before a judicial Magistrate

(iv) extract from service register if the candidate is a Government servant.

(3) The Board may after being satisfied about the conditions of eligibility of the person to appear as a private candidate grant an enrolment certificate.

(4) On receipt of the enrolment certificate a candidate shall on payment of the registration fee specified in Annexure VI get himself registered with one of the recognized high schools as a private candidate. A candidate shall forward the enrolment certificate granted by the Board along with his application for admission to the examination.

44. *Application for admission to be accompanied by photograph* – Every candidate who sends his application for admission to the examination through a recognized high school other than the school from which he appeared for the examination previously, should attach to the application form three duly attested passport size copies of his photograph taken not earlier than fifteen days before the date of submission of his application to the head of the recognized high school.

Note – This rule applies to all private candidates also who should also produce a passport size photograph taken not earlier than 3 months. Duly attested by a person of a status.

45. *Last date for sending applications* – Applications for admission to the examination shall be sent to the Secretary or such other officer, as may be authorized by the Board through the Head of a recognized High school so as to reach him on or before such date as may be specified by the Board. A head of a recognized high school may be permitted by the Board to receive applications beyond the last date specified till such date not exceeding fifteen days beyond the last date on payment of the penal fee specified in Annexure VI.

46. *Admission ticket to be granted by the Board* – In respect of every candidate who has applied for admission to the examination, the Board shall after satisfying itself that the candidate is eligible for admission to the examination under these regulations issue an admission ticket to the candidate and such admission ticket shall be sent to the candidate through the head of the recognized high school from which the candidate has sent his application. A duplicate admission ticket may be issued by the Board on payment of the fee specified in Annexure VI on production of proof to the satisfaction of the Secretary regarding the loss of the original admission ticket.

47. *Fees and charges in respect of examinations* – The fees and charges leviable in connection with the various matters connected with the conduct of the examination shall be as specified in Annexure VI.

48. *Arrangements for the conduct of the examination* – (1) The Chief Superintendent shall be responsible for the efficient conduct of the examination at each centre.

(2) The Chief Superintendent shall carry out such general or special instructions as may be given to him from time to time by or on behalf of the Board.

(3) All Supervisors appointed in connection with the conduct of an examination in a centre shall assist the Chief Superintendent and carry out such instructions as may be given to them from time to time by the Chief Superintendent.

(4) Notwithstanding anything contained in these regulations in all matters connected with the conduct of an examination at a centre the Chief Superintendent shall exercise such powers as are necessary for the efficient conduct of examination during any emergency and shall report to the Board for approval of action taken by him in all cases where the exercise of such powers were not in accordance with the general instructions of the Board or which required previous approval of the Board.

49. *Declaration of results* – The results of every examination conducted by the Board shall be published in the manner indicated in Annexure III on such date as may be decided by the Board.

50. *Re-totaling of marks* – (1) Any candidate may within thirty days from the date of publication of the results of an examination by the Board apply to the Board for re-totaling of marks in any subject after paying the fee specified in Annexure VI.

(2) If after re-totaling of marks the result published in respect of a candidate requires to be altered, the result shall be altered by the Board in conformity with the marks obtained after such re-totaling and published.

**\*50A. Revaluation of Answers Scripts** – (1) Any Candidate may within such time as may be specified by the board apply in such form as may be specified for supply of photocopy of answers scripts on subjects specified by the Government after paying fee as specified in Annexure VI.A. The Board shall furnish Photocopy at such place and on such date as may be specified by it.

(2) The Board shall by Notification announce the date, time and place for submitting application in such form as may be specified for revaluation of answer scripts and also the date of declaration of revaluation. Any candidate who is not satisfied with the valuation made on the basis of the photocopy of the answer scripts supplied, may apply for revaluation of payment of such fee specified in Annexure VI A to be paid along with application for revaluation.

(3) The application submitted by the candidate for revaluation shall be referred to a committee of three examiners appointed by the board for the purpose of revaluation. The place, time and date of revaluation, name of the examiners and the details of answer scripts referred shall be kept confidential.

(4) The fee paid for revaluation shall be refunded to the candidate if there is an upward revision by six or more marks, after revaluation. Fresh marks cards shall be issued for an addition of one or more marks or if there is six in reduction or more marks.

(5) Revaluation results shall be final and shall be no appeal or review against such revaluation.

**\*\*Annexure VI A**

(See regulation 50-A)

SL. No	Particulars	Fee in `
(1)	(2)	(3)
1	Re total (Per subject)	150-00
2	Xerox copy of Answer Script (Per subject)	300-00
3	Revaluation (Per subject)	700-00

\* Inserted vide Government Notification No. ED 7 SXM 99 Dated 29-04-1999.

\*\*\* Amended vide Government Notification No ED 18 SXM 2004 Dated 31-03-2006.

51. **Award of certificates** – The Board shall award a certificate to every candidate who appears for any examination in such form as the Board may decide, indicating the results of such candidate in such examination.

52. *Issue of duplicate certificates, marks cards, etc.* – The Board may on application either by a candidate or by a parent or guardian of such candidate and on payment of the fees specified in Annexure VI issue duplicate marks cards, migration certificates, cumulative records and duplicate cumulative records and extracts of such documents forming part of the official records of the Board as it may decide.

## CHAPTER VII

### THE DIPLOMA IN EDUCATION EXAMINATION

53. *Holding of examination* – Diploma in education examinations will be held in two parts viz. Theory and Practical. The Theory Examination will be held annually during the month of April and practical examination will be usually held about six to eight weeks prior to the commencement of the theory examination:

Provided that if a Student does not secure minimum marks at the Public Examination in Academic Subjects in the first year, a Supplementary Examination shall be held during September /October of each year for the failed candidate of the 1<sup>st</sup> year.

54. *Centers of Examination* – The Theory and Practical Examinations will be held in such Centers as may be opened by the Board from time to time and as may be intimated to the institutions concerned.

55. The Examinations shall be held in subjects and in accordance with the scheme of the Examination given in Annexure IV and V and shall conform to the syllabi and the Text books published by the Department of Public Instruction.

56. *Mode of examination* – Candidates for the examination shall be examined by means of -

- (i) Written questions which they shall be required to answer in writing.
- (ii) Practical tests as provided for in the syllabus.

Where there is more than one centre for written examination, the question papers shall be given to candidates on the same day and at the same time at every Centre.

RULES FOR ELIGIBILITY OF CANDIDATES FOR DIPLOMA IN EDUCATION  
EXAMINATION

57. (A) *Diploma in Education* – (i) Candidates who have passed Karnataka Pre-University Examination or any examination considered equivalent. Examination, will be eligible for admission to the Examination.

(ii) They should have undergone training for two academic years in a Government/non-Government Training institution recognized by the Department for imparting training in the courses of studies prescribed for this Examination.

(iii) They should have attended the recognised Training Institution for not less than 85 percent of the number of working days in each academic year which effect candidates appearing for the examination. Candidates appearing for the first time are required to produce a certificate from the Head of the Institution in which they have undergone training.

(iv) Every candidate appearing for the examination for the first time is required to produce a certificate from the Head of the Training Institution to the effect that he/she carried out the year's work satisfactorily in Community Living, Practice Teaching, Craft – work, and other activities mentioned in the syllabus.

Ex-Institution Candidates – A candidate who has satisfactorily completed the course of studies prescribed for the Training Certificate after undergoing training for a period of two academic years in a Government or non-Government Training Institution, and has attended the recognized institution for the prescribed number of days in each academic year and who has either appeared for the examination and failed in the same or who has not appeared for the examination is eligible to take the examination in subsequent years as ex-institution candidate.

## CHAPTER VIII

## DRAWING EXAMINATIONS OF GRADE

Notification dated 6<sup>th</sup> November 1968

**Reference:- Government Orders No. ED 141 SXM 67, dated 26<sup>th</sup> September 1968.**

**1. Holding of Examination.**

**The Board will hold the following Examinations in Drawing November / December every year.**

**1. Drawing Lower Grade.**

**2. Drawing Higher Grade.**

**VIII-5. Rules for Eligibility of Candidates-**

- I. Drawing Lower Grade and Drawing Higher Grade:-** Candidate of any age may appear directly for the Drawing Lower Grade or Drawing Higher Grade Examinations but not for both at the same time.
- (a) Candidates who are studying in primary and Secondary Schools, Teachers' Training Institutions for Primary and Secondary Teachers and Art Institutions, recognized by the Department of Public Instruction will be eligible to appear for the above Examinations as regular candidates.
- (b) Candidates not studying in Institutions mentioned at (a) above may also appear for these Examinations as Private Candidates.
- (c) Both regular and private candidates should present applications for admission through a head of a recognised school / Institution mentioned at (a) above within the date notified by paying the prescribed fees.
- (d) Private candidates should submit along with their applications two passport size photographs taken not earlier than 90 days prior to the date of submitting the application. These photograph should be endorsed on the reverse by a Gazetted Officer or the Head of a recognized institution who can identify the candidate certifying that the photograph is of Sri/ Smt ..... son / daughter of Sri ..... whom I identify. The date of attestation and the designation seal of the Gazetted officer or of the Head of the institution should be affixed below the certificate.



## CHAPTER VIII A

**DIVISIONAL OFFICES OF THE BOARD**

**58. Appointment of Divisional Secretary :** The Board may appoint such number of Divisional Secretaries, who shall be officers of the Department of Public Instruction not below the rank of a Joint Director of Public Instruction.

**59. The powers and duties of the Divisional Secretaries :** (1) The Divisional Secretaries and Ex-officio Joint Director shall notwithstanding anything contrary contained in these regulations, but subject to the provisions of the Act, or the rules made there under and the Directions issued by the Director from time to time, exercise the following powers and perform the duties within their jurisdiction namely:-

a) to sign and issue on behalf of the Board.

(i) Marks card;

(ii) Certificates;

(iii) Corrections in marks cards and certificates;

(iv) Duplicate marks card;

(v) Triplicate certificates;

(vi) Migration certificates.

b) to identify centers of Examination in accordance with the regulation 54 and sanction such examination centers.

c) with the approval of the Director, to appoint:-

(i) Chief Superintendents ;

(ii) Custodians ;

(iii) Examiners.

d) with the approval of the Director to identify “Camp Office”.

e) to receive the applications in the prescribed form, collect fees, verify the correctness of the applications and send the details to the Director both in the paper copy and in digital form within the time specified by the Director.

f) to make necessary arrangements for distribution of Admission tickets, nominal rolls and marks cards to the respective schools.

g) to send annual budget to the Director and get the accounts audited annually through the Department Officials of the Board or the State Accounts Department.

h) to take proper care for depositing question papers in the name of the Block Education officer in the Talk Head quarters.

i) to participate in the Boards meeting when ever such meetings are called for.

**60. Procurements in Printing of question papers:-** The provisions of the Karnataka Transparency in Public Procurements Act, 1999 shall not apply to the procurements of Printing of Question Papers of SSLC Examination and other 18 Examinations mentioned below as per the Notification No.PWD57 FC-3/2002, dated: 06-03-2002 published in the Karnataka Gazette, dated: 07-03-2002 Part-IVA Extra ordinary No.274.

1. Commerce Examinations
2. TCH Examination
3. PPT Examination
4. Multi Categories Examinations
5. Sanskrit Examination
6. Arabic Examination
7. Music Examination
8. Kannada Pundit Examination
9. CPED Examination
10. Yoga Examination
11. Film Acting Examination
12. Theatre Arts Examination
13. Hindi Shikshaka Examination
14. 7<sup>th</sup> Standard Merit Scholarship Examination
15. Drawing Grade Examination
16. Higher Art Examination
17. Karnataka Open School Examination
18. Teachers and Students Appraisal Test”

\* Inserted vide Government Notification No. ED 37 SXM 99 Dated 26-04-2002.

THE KARNATAKA SECONDARY EDUCATION  
EXAMINATION BOARD  
FIRST BYE-LAWS 1966  
CHAPTER I  
PRELIMINERY

Bye-law

1. Title
2. Definitions.

CHAPTER II

PROCEDURE TO BE FOLLOWED AT THE MEEDINGS OF THE BOARD

3. Procedure to be followed at the meetings of the Board.
4. Proposals to be brought forward after consideration by committee.
5. Quorum.
6. Procedure to be adopted at the meeting
7. Method of deciding questions
8. Method of voting
9. Chairman's decision regarding decision on question.
10. Procedure where voting is by ballot.

CHAPTER III

11. Notice of meetings of Committees.
12. Sittings of Committees.
13. Chairman and Secretaries of Committees.
14. Presiding Officer during the absence of Chairman
15. Quorum for meetings of Committees.
16. Procedure when there is not Quorum
17. Method of deciding questions at a meeting of a Committee.
18. Chairman to exercise a casting vote.
19. Record of decisions.

CHAPTER IV

TRAVELLING ALLOWANCES AND OTHER ALLOWANCES TO BE DRAWN

BY MEMBERS OF THE BOARD AND ITS COMMITTEES.

20. Travelling Allowance and other allowances admissible to members of the Board and its Committees.
21. Allowances admissible to associated or co-opted members.

CHAPTER V

MANNER OF APPOINTMENT OF MEMBERS OF OTHER COMMITTEES.

22. Manner of appointment of members of other Committees.

EDUCATION SECRETARIAT

NOTIFICATION

Bangalore, dated the 6<sup>th</sup> August 1966

G. S. R. 1083 - In exercise of the powers conferred by Section 28 read with Section 31 of the Karnataka Secondary Education Examination Board Act, 1966 (Karnataka Act 16 of 1966), the Government of Karnataka hereby makes the following bye-laws, namely:-

CHAPTER I

PRELIMINARY

1. *Title* - These bye-laws may be called the Karnataka Secondary Education Examination Board First Bye-laws 1966.
2. *Definitions* – In these bye – laws –
  - (1) ‘Act’ means the Karnataka Secondary Education Examination Board Act, 1966;
  - (2) “Committee” means a Committee other than the Examiners’ Committee appointed under the Act; and
  - (3) “Section” means a section of the Act.

CHAPTER II

PROCEDURE TO BE FOLLOWED AT THE MEETINGS OF THE BOARD

3. *Procedure to be followed at the meetings of the Board* - The Secretary shall give ten clear days’ notice of every meeting to the members and shall forward with the notice an agenda paper containing the business to be transacted at the meeting. The Chairman may place before the meeting any urgent item not included in the agenda.

4. *Proposals to be brought forward after consideration by Committee* – No member of the board shall be allowed to bring before the Board any proposal which has not been previously considered by an appropriate Committee or Committees of the Board.

Provided, however, if a period of two months has expired from the date on which notice of such proposal was given by the member to the Secretary, the member concerned may be permitted to bring such proposals directly before the Board even though it may not have been previously considered by the Committee or Committees concerned:

Provided further, that the Chairman may bring before the Board without first placing before the appropriate committee or committees, any proposal suggested by a member of the Board, which for want of time cannot be placed before the appropriate Committee or Committees, and which is considered by the Chairman to be of an urgent nature.

5. *Quorum* - Fifteen members of the Board shall form a quorum for the transaction of business.

6. *Procedure to be adopted at the meeting* - If at any meeting, the number of members required to form a quorum is not present, the Chairman shall adjourn the meeting to a subsequent date. The Secretary shall give fresh notice of five clear days indicating the date and time of the adjourned meeting and the business which should have been brought before the original meeting had there been a quorum there at shall be brought before the adjourned meeting and may be disposed of at such meeting provided that not less than ten members are present at such meeting.

7. *Method of deciding questions* – All questions before the Board shall be decided by a majority of the votes of the members and voting. In cases of equality of votes, the Chairman shall have and exercise a second or a casting vote.

8. *Method of voting* - The voting shall be by show of hands, but the Board may resolve that any question or questions shall be decided by ballot.

9. *Chairman's decision regarding decision on questions* - Except when voting is demanded by ballot, a declaration by the presiding officer at such meeting that a proposition has been carried or lost shall be conclusive evidence of the fact of such proposition having been adopted or negatived, as the case may be.

10. *Procedure where voting is by ballot* - If the voting as aforesaid is demanded, the votes of all the members present who desire to vote shall be taken under the direction of the presiding officer at the meeting and the result of the voting shall be deemed to be the decision of the Board at such meeting.

### CHAPTER III

#### PROCEDURE TO BE FOLLOWED AT MEETINGS OF COMMITTEES

11. *Notice of meetings of Committees* - The Secretary shall give three clear days notice of every meeting of a committee to the members and shall forward with the notice an agenda paper containing the business to be transacted at the meeting. The Chairman may place before the meeting any urgent item of business not included in the agenda.

12. *Sittings of Committees* - The sittings of a Committee shall be held on such days and at such hour as the Chairman of the Committee may fix.

13. *Chairman and Secretaries of Committees* - The Chairman shall be the ex-officio Chairman, and the Secretary shall be the ex-officio Secretary of every committee.

14. *Presiding Officer during the absence of Chairman* - If the Chairman is for any reason unable to be present at the meeting of:

(i) a Committee other than the Appointment Committee, the Vice-Chairman if he is a member, and in the absence of the Vice-Chairman, such member elected from among the members present at such meeting shall preside over the meeting;

(ii) the appointment Committee, the Vice-Chairman shall preside at such meeting.

15. *Quorum for meetings of Committees* - The majority of the total number of members of a committee shall be the quorum to constitute a meeting of a committee.

16. *Procedure when there is no quorum* – If at a sitting of a Committee there is no quorum, the Chairman or the person presiding shall suspend the sitting until there is quorum, or adjourn the meeting to a future date and the business to be transacted at such adjourned meeting shall be that left undecided at the meeting for which notice of such business had been given earlier.

17. *Method of deciding questions at a meeting of a Committee* - All questions at any sitting of a Committee shall be determined by a majority of votes of the members present and voting.

18. *Chairman to exercise a casting vote* – In case of an equality of votes on any matter, the Chairman or person presiding shall have and exercise a second or casting vote.

19. *Record of decisions* – A record of the decision of a Committee shall be maintained and circulated to the members of the committee by the Secretary under the direction of the Chairman.

#### CHAPTER IV

#### TRAVELLING ALLOWANCES AND OTHER ALLOWANCES TO BE DRAWN BY MEMBERS OF THE BOARD AND ITS COMMITTEES.

20. *Traveling Allowance and other allowances admissible to members of the Board and its Committees* – (1) *Members of the Board or any of its Committees who are not in the service of the State Government may draw traveling allowance and other allowances for attending meetings with the following provisions, namely :-*

Rates of Traveling Allowance to Members who are not in the Service of the State Government.

- |    |                        |     |                                |
|----|------------------------|-----|--------------------------------|
| 1. | Railway fare           | ... | 1 <sup>st</sup> Class          |
| 2. | Bus Fare               | ... | As per KSRTC Rates.            |
|    |                        |     | Daily allowance.               |
| 3. | Incidental charges for |     |                                |
|    | Railway journey        | ... | less than 500 k.m ` 20 one way |
|    |                        |     | Above 500 k.m. ` 40 one way    |

5. Daily allowance as per KCSR rates (within the State) and Sitting fees of `500 (Rupees Five Hundred only) will be allowed.

2. ½ Daily Allowance is admissible on the day of arrival at a place outside Headquarters and also on the day of departure from the place out of Headquarters provided no ½ D.A. is admissible if the date of arrival and departure happen to be on the same day.

(2) Members of the Board or any of its committees who are in the service of the State Government shall draw traveling allowance and other allowances for attending with the provisions of the Karnataka Civil Service Rules for the time being in force applicable to similar class of State Government servants.

21. Allowances admissible to associated or Co-opted members - The provisions of bye-law 20 shall mutatis mutandis be applicable to the travelling allowance and other allowances payable to persons associated with Board or co-opted by the Board to committees under sub-sections (1) and (2) of Section 14.

## CHAPTER V

### MANNER OF APPOINTMENT OF MEMBERS OF OTHER COMMITTEES.

22. *Manner of appointment of members of other Committees* - The appointment of members to committees other than the Appointment Committee and the 'Examiners' Committee to be constituted by the Board shall be by election from amongst the members of the board of persons who are not disqualified under the Act from being members and possess the qualifications if any, required for being members of such committees and such election shall be held in accordance with the following provisions :-

(i) The Secretary shall call for nominations for election to each Committee, in the form given in the Annexure to these bye-laws not later than three weeks before the date of the meeting at which the election is to take place.

(ii) Every nomination must be duly proposed by a member of the Board other than the candidate himself and seconded by any other member other than the proposer and should bear the signature of the proposer and the seconder. The consent of the candidate may be given either in the nomination paper or in a separate letter, if the candidate so chooses.

(iii) The nomination paper and the letter of consent should reach the Secretary not later than one week before the date of the meeting of the Board at which the election to the Committee concerned is to be held.

(iv) A candidate nominated for election may withdraw from the contest at any time before the hour fixed for the meeting at which the election is to be held.

(v) If the number of candidates nominated is equal to or less than the number of persons to be elected the candidates so nominated shall be declared at the meeting to be duly elected.



(vi) If the number of persons nominated exceeds the number of persons to be elected to any committee, the election shall take place at the meeting of the Board. Each member of the Board shall have as many votes as there are seats to be filled by election, but no member shall give more than one vote to any one candidate, and such number of persons equal to the number of candidates to be elected who secure the highest number of votes shall be declared elected. The Chairman shall appoint scrutineers to count the votes and declare the results on the reports of the scrutineers so appointed.

(vii) If no person is nominated as a candidate for election, or where the number of nominations received is less than the number of candidates required to be elected, such number of candidates equal to the number which falls short of the total number of members to be elected, shall be elected after calling for nomination in accordance with paragraph (i) and the procedure laid down in paragraph (ii) to (vi) of the bye-law shall mutatis mutandis apply for such election.

(viii) If the number of members elected falls short of the number of members of the committee, then after holding the election in accordance with the preceding paragraph, the Board may co-opt such number of persons possessing the required qualification as it equal to the number required to make up the total number of members of the Committee.

## ANNEXURE I

(See Regulation 4 (i) )

ELECTION TO THE APPOINTMENT COMMITTEE/EXAMINERS

COMMITTEE OF THE \*KARNATAKA SECONDARY EDUCATION

EXAMINATION BOARD

FORM OF NOMINATION

- | (1)  | (2)   |
|--|-------|
| 1. Name of the Candidate in full and<br>His residential address  | ..... |
| 2. Name of the proposer in full  | ..... |
| 3. Name of the Seconder in full  | ..... |
| 4. Signature of the Proposer   | ..... |
| 5. Signature of the Seconder   | ..... |
| 6. If the election is to the Appointment<br>Committee, the candidate may indicate<br>Against this entry in Column (2) whether<br>He is an elected member or a nominated<br>Member and if he is a nominated member<br>The category of members under section 4(4)<br>(C) which he represents | ..... |
| 7. If the election is under section 21 (2) (ii), for one or more seats to represent all or any<br>of the three categories, on the Examiners Committee, the candidate may indicate<br>where the election is :-  |       |
| (i) to elect persons to represent ex-officio members, the category of ex-officio<br>members under section 4 (4) (A) to which he belongs ; of   |       |
| (ii) to elect persons to represent the Elected Members, the Academic Council of the<br>University from which he is elected under section 4 (4) (B); of   |       |
| (iii) to elect persons to represent nominated members, the category of nominated<br>members which he represents under section 4 (4) (C) ; as the case may be against this<br>entry in column (2).  |       |
| • Strike off the inappropriate alternative.  |       |

## DECLARATION BY THE CANDIDATE

I hereby declare that –

(a) I am not disqualified for being elected as a member of the Appointment Committee/ Examiners' Committee;

(b) I am standing for election to the Appointment Committee and I am not an ex-officio member of the Board/ I belong to the category of members specified in section 21 (2) (ii) (a) \*2 (2) (ii) (b) \*21 (2) (ii) (c) \*/ to be elected to the Examiners' committee by the Board;

(c) I consent to this nomination, have given my consent to the nomination which I have communicated in a separate letter to the Secretary.

Signature of the Candidate

Place.....

Date.....

N.B:- Attention is invited to the following regulation:

Regulation 4

(iii) Every nomination must be duly proposed by a member of the Board other than the candidate himself and seconded by any other member other than the proposer and should bear the signature of the proposer and the seconder. The consent of the candidate may be given either in the nomination paper or in a separate letter; if the candidate so chooses.

(iv) The nomination paper and the letter of consent should reach the Secretary at least a week before the meeting of the Board at which the election to the Committee concerned is to be held.

## ANNEXURE II

(See Regulations 21, 24, and 27.....)

### SCALES OF REMUNERATION TO EXAMINERS, SUPERVISORS, AND TABULATORS

#### I. The \*Karnataka S.S.LC. Examination

##### (A) Examiners

The scale of remuneration shall be ad under

	<b>Rs.</b>
(A) For Paper Setting-	
i) For drawing up (a) a paper of 2 <sup>1</sup> / <sub>2</sub> hours and supplying a Model Answer –per set	` 900 + TA DA as per KCSR
(ii) A Paper of duration of 3 hours and supplying Model Answer	` 1000 TA DA as per KCSRS

#### \* Scale of Remuneration for Valuation Camps :

(A) Joint Chief -	` 2300 + Scrutiny charges ` 725
(B) For Deputy Chief Examiners -	` 2100 + Scrutiny charges ` 175
(C) For Assistant Examiner –	1 <sup>st</sup> Language ` 8 .30 paisa per paper 2 <sup>nd</sup> and 3 <sup>rd</sup> Languages ` 7.40 paisa per paper.

Core subjects ` 8.00 per paper.

* Local conveyance	(i) At Bangalore ` 250 (ii) Local ` 100 (iii) Out side Bangalore ` 200 (iv) Local out side Bangalore ` 80
--------------------	--

**T.A. and D.A.**

The examiners (including Paper Setters, Chief, Joint Chief and Deputy Chief and Assistant Examiners)

will be eligible for T.A. and D.A as under :-

1	Railway fare 2	Bus Fare 3	Daily Allowance 4		
			Bangalore	Corporation area other than Bangalore	other places
1. Persons whose actual pay is `17250 -20025	Air conditioned Class or I Class	`0.87paise per km	`225	`190	`150
2. Persons whose actual pay is `11100 or more but less than `17249	do	`0.87paise per km	`165	`130	`110
3. Persons whose actual pay is `8000 or more but is less than `11099	First Class	`0.87paise per km	`130	`110	`90

4. Persons whose actual pay is ₹ 8000 or less  
 Shatabdhi or Rajadhani ₹ 0.87paise per km ₹ 90 ₹ 85 ₹ 75

Note:- (1) No incidental charges are admissible for journey by Road.

(2) Road Mileage is admissible only when a certificate as specified in rule 483(e) of M.C.S. Rs. Is recorded in the body of the bill.

(3) The actual pay drawn by the claimant will have to be certified by the Head of the Institution in case of Assistant and by the Higher Authority in case of Heads of Institutions and a certificate to this effect will have to be recorded in the body of the bill; among other certificates required to be recorded. The Examiners should invariably quote the number and date of the order of appointment in their remuneration bills.

In respect of journeys performed in public conveyance ; vouchers should invariably be enclosed to the T.A. Bill otherwise the rates prescribed by the State Transport Department from time to time will be allowed.

**(8) The scales of remuneration to supervisors and other staff at the Examination Centre will be as under:**

- |   |                                |
|---|--------------------------------|
| (A) For Chief Superintendents at the Examination center | ` 75 per day                   |
| 3. For Room Supervisors                                 | ` 45 per day                   |
| 4. For Relieving Supervisors                            | ` 45 per day                   |
| 5. For Sitting Squad 2 persons                          | ` 200 per person for the whole |

Examination.

*(C) Other staff and servants*

- |                              |                         |
|------------------------------|-------------------------|
| (i) For Clerks at the Centre | ` 35 per day            |
| (ii) For Menials             | ` 25 per day per menial |
| (iii) For Water Boy          | ` 25 per day            |

**( B) Remuneration for Camp Office and other staff of the Camp Office.**

- |  |                           |
|--|---------------------------|
| 1. Camp Custodian                        | ` 1000+TA DA as per rules |
| 2. Clerk                                 | ` 600+TA DA as per rules  |
| (Two Clerks to be engaged for each Camp) |                           |
| 4. Peon                                  | ` 400 TA DA as per rules  |
| 5. Contingent expenditure                | ` 4.00 per student        |

## T. A. &amp; D. A.

Same rates of T. A and D.A. as applicable to the Examiners.

## Diploma in Education (Ded) EXAMINATION

## (A) Examiners

1. For Chief paper Setters...	` 1000+TA DA as per rules
2. For Paper Setter.....	` 750+TA DA as per rules
3. (a) For translation of paper per set	` 500+TA DA as per rules
5. For Examiners of Practical Examination ....	` 100+TA DA as per rules
6. For External and internal Examiners	` 10 per session

**Remuneration at Examination Centers**

1. For Chief Superintendent	` 75 per session
2. For Question paper custodian	` 60 per session
2. For Supervisor	` 50 per session

## (C) Other Staff and Servants at the Examination Centers.

1. For Clerks engaged at the Theory Examination	` 40 per session
2. Peons engaged at the Theory Examination	` 30 per session
3. Water boys	` 30 per session
4. Sitting Squad	` 500 for the whole examination



**Remuneration at D.Ed Valuation Centers.**

1. Chief	` 3000+ Scrutiny charges ` 1000+TA DA as per rule			
2. Deputy Chief	` 2500+ Scrutiny charges ` 500+TA DA as per rule			
3. Camp Officer	` 2500+ TA DA as per rule			
4. Valuators	` 12 per paper + DA +Local charges as below			
	Bangalore	Local	Other places	Local
	` 270	` 110	` 230	` 90
5. clerks	` 500 consolidated + TA DA as per rule			
6. D Group	` 250+ TA DA as per rule			

## ANNEXURE III

## RULES OF THE SCHEMES OF THE KARNATAKA S.S.L.C. EXAMINATION

*Examination:*

1. A public examination shall be conducted at the end of the Higher Secondary X-Standard every year, according to the prescribed syllabus and courses of study and shall be called “THE \*KARNATAKA SECONDARY SCHOOL LEAVING CERTIFICATE EXAMINATION’. The regular Examinations shall be conducted generally in March/April and the Supplementary Examination shall be conducted generally in May /June every year.

*Centers of Examination:*

2. The Examination shall be held at such Centers as the Board may fix from time to time and on such dates as the Secretary of the Board may determine.

*Dates of the Examination:*

3. The main examination shall ordinarily commence in the \*First week of April and the supplementary Examination in the \*Month of May or June on such dates as the Secretary of the Board may determine from time to time.

*Subjects to be offered for the Examination –*

4. The Examination shall be conducted in the subjects given under ‘SUBJECTS FOR STUDY’

(i) Candidates sending applications for the Examination for the first time should send their applications for the Examination in all the subjects of the Examination Scheme.

(ii) Failed candidates shall be eligible to appear for the Examination in the respective \*Subjects in which they have failed.

*Terms –*

5. The School year shall be divided into two terms. The first term shall extend from the date of reopening of the school after the Summer Vacation to the commencement of the Dasara Holidays and the second term from the date of reopening of the school after Dasara Holidays up to end of February of the following year.

***Charge of annual fee to school –***

6. Every school presenting candidates for the examination shall pay to the Board of Examination Rs.10.00 per year whether the institutions belongs to Government, Aided or Board of Management for supply of printed literature to the Schools. This fee may be met out of the Contingent Fund of the Schools and remitted to Karnataka Secondary Education Examination Board. or before 1<sup>st</sup> August each year.

***School Candidates***

7. Candidates who have completed the courses of study of VIII, IX and X Standards in one or more High/Higher Secondary Multi-purpose/schools and satisfying the conditions of Attendance, Satisfactory Progress and Good conduct duly certified by the Head of the Institution, shall be eligible for admission to the examination.

Note : The \* Director of the Board may permit such of the candidates, as discontinue their studies at the end of the second term for bona fide reason, either after obtaining transfer certificates or otherwise, to take the Examination as school candidates subject to the condition that they satisfy other rules governing the school candidates.

\* 8 Deleted.

(9) All Private candidates should get themselves enrolled for admission to the \* Karnataka S.S.L.C. Public Examination after payment of `180 per candidate with an application in the *pro form* prescribed by the Department. The Enrolment Certificate shall be enclosed to the application to be sent up for the examination in support of the private candidate.

(a) Private candidate should register their name in a Government/Recognized High/Higher Secondary School having X-Standard, by paying a Registration Fee of `5.00 each, to defray the administrative expenditure of the school.

(b) All private candidates and regular candidates including Ex-school candidates offering a centre, other than the centre to which his/her school is attached and ex-school candidates sending their application from a school other than the school in which he/she originally studied should attach three copies of his/her latest photograph of passport size to the application for admission to the Examination.

***Procedure for sending up to the Application for Enrolment-***

10. (1) The Prescribed Enrolment application can be obtained by the private candidates, who come within the purview of Regulations 39 and 40, from the Heads of all full fledged High/Higher Secondary/Multipurpose Schools having X-Standard and Recognized by the Department.

(2) The form duly filled in should be sent through a recognized High/Higher Secondary/Multipurpose School having X-Standard, so as to reach the Secretary, Karnataka Secondary Education Examination Board, 6<sup>th</sup> Cross, Malleswaram Bangalore – 3, within the date prescribed for the purpose.

\*3 Deleted

(4) In support of the age and date of birth, the candidates who attended a recognized school previously, should attach the Transfer Certificate obtained from the Recognized/Government School attended by him/her (True copies will not be accepted).

In the case of candidates who had no schooling at all one of the following documents as mentioned in the Regulation 43-(2) should be attached:-

Note :- Candidates producing Transfer Certificates issued by a School situated outside the \*Karnataka State, are required to get the Transfer Certificate countersigned by an Inspecting Officer (of the Education Department of the locality in which the school is situated) who is competent to do so.

No direct correspondence from the candidates in this behalf will be entertained.

***Non-admission to the Examination –***

11. No candidate who has been expelled and is still under rustication shall be admitted to the Examination.

***Applications –***

Applications in the prescribed form for admission to the Public Examination should be sent to the Secretary, Secondary Education Examination Board through the Heads of Institutions in which they last studied in the case of school candidates on or before the date fixed together with the demand draft for having remitted the examination fees prescribed.

In the case of private candidates, applications should be sent through the Head of the Recognized High School situated near his/her residence within the Town or Taluk.

***Reservation of Examination Fee –***

12. The Examination fee paid by the candidates who fail to attend the examination on grounds of illness may be reserved for the very next examination only, provided the application for such reservation reaches the Secretary, Secondary Education Board, Bangalore, or the Chief Superintendent of the Examination Centre where the candidate was to be examined at least a day before the date of commencement of the examination accompanied by a Medical Certificate in support of the illness issued by a Registered Medical Practitioner. The Chief Superintendent if he receives the application shall submit the same to the Secretary of the secondary Education Board by name by Registered Post so as to reach him within three days from the date of commencement of the examination. If there is delay on the part of the Chief Superintendent of the Centre, the fees be reserved for the next examination and the fee amount be recovered from the Chief Superintendent concerned.

**Refund of Examination Fees –**

13 (A) The Examination fee may be refunded in the following cases with a cut of 25 percent.

(i) Persons who will have remitted the amount and sent up the applications without knowing eligibility to appear for the examination should apply for refund of examination fees within one month from the last date prescribed for the receipt of applications in the Office of the Secondary Education examination Board.

(ii) Candidates after having remitted the amount and sent up the applications, wish to withdraw their applications for valid reasons within one month from the last date prescribed for the receipt of applications in the Office of the Secondary Education Examination Board.

(B) The Examination sent up by the Heads of the Institution who are found to be deficient in attendance and their Admission Tickets are withheld for want of Attendance, provided they apply for refund within one month from the date of commencement of the Examination.

(i) Excess or double remittance of Examination and other fees.

(ii) Remittance made to Boards Fund by mistake.

(iii) Remittances made by ineligible candidates

(iv) Remittances made after the expiry of the prescribed dates.

14. In the case of candidates who die before the commencement of the examination, the entire fee shall be refunded provided an application for refund is made within three months from the date of conclusion of the examination. The refund will be made to the Parents or Guardians of the School candidates through the head of the Institution through which they appeared. In the case of private candidates, the refund will be made to the parents or Guardians mentioned in the application or legal heirs in the case of Teacher Candidates.

***Scope of the \*Karnataka Secondary School Leaving Certificate:***

15. The \*Karnataka Secondary School Leaving Certificate shall contain the final marks of the candidate as passed by the Board with particulars regarding the candidate, such as his/her name, his/her father's name, date of birth, the subjects studied whether he/she has been declared passed in part/parts or failed in the Examination.

16 Candidates obtain 35 % marks in aggregate and minimum of 30 % in each subject out of the total marks shall be declared to have passed in all the subjects.

**\*16 A Deleted**

17. The \*Karnataka Secondary School Leaving Certificate shall be awarded in three classes as shown below:-

- i) Candidates who score 85% and above shall be declared to have Passed with Distention
- ii) Candidates who score 60% and above but below 85 % shall be declared to have passed in First Class.
- iii) Candidates who score 50% and above but below 60% shall be declared to have passed in Second Class.

***Publication of results –***

18. The final results shall be approved and published by the Secondary education Board soon after the results are processed.

19. In any case where it is found that the result of the examination has been affected by error, the \* Director of the Board shall have power to amend such result in such manner as

shall be in conformity with the true position and to make such declaration as he may consider necessary in the behalf, provided that no result of such cases shall be amended after the expiry of 60 days from the date of publication of the results.

20. In any case where it is found that the result of the Examination has been affected by *malpractice*, fraud, improper conduct, the Board shall have power to amend such result in such manner as it deems fit even after the expiry of 60 days.

Note: Under Special circumstances where it is found that the result of a candidate/s has have been affected by any error other than those stipulated under Rules Nos. 31 and 32, the \* Director shall have the power to amend the result/s in conformity with the true position even after the expiry of sixty days. Details of such cases have to be reported to Government for information.

***Re totaling and \* Revaluation of Marks:-***

21. (i) Candidates may apply for Revaluation of their answer scripts on payment `700

(ii) A Candidate may apply within the dates prescribed by the board from the date of publication of the results to the Secretary, Karnataka Secondary Education Examination Board, for re totaling of marks in any subject/subjects on payment of `150 per subject .

(iii) If, as a result of re totaling of marks, there is either an omission to examine and mark any answer or answers and/or a mistake in the totaling of marks, the fee paid for re totaling shall be refunded to the candidates (deducting the amount of expenditure incurred on correspondence).

(iv) If, on re totaling of marks failed candidates who are found to have passed or vice-versa in subjects as the case may be, the correct result shall be announced in conformity with the correct position.

*\* Inserted vide Government Order No ED7 SXM 99 Dated 29-04-1999.*

***Award of Supplementary certificates –***

22. Candidates who have successfully passed the \*Karnataka S.S.L.C. Public Examination in full, shall be eligible within two years to appear for the Examination by private study or as a school candidate, in part or parts in which he/she has already passed, with a view to obtaining a Supplementary Certificate with the same subject/subjects, already

offered, on the previous occasions or with changed subjects under languages and electives. The Original result in the subject/subjects so offered will continue to remain unaltered even if his performance in the subsequent attempts is poorer than in the original attempt.

Note : This concession contemplated under the Rule is applicable only to candidate who have passed the S.S.L.C. Examination in full and not to those who have passed the S.S.L.C. Examination in attempts, or those who have passed any other Examinations either equivalent to, or higher than the said Examination.

***Issue of Migration Certificates –***

23. The candidates who have successfully completed the \*Karnataka (Mysore) SSLC Public Examination at the end of the Higher Secondary X Standard and wish to prosecute higher studies in Universities outside the Karnataka State will be issued migration certificate of ₹100-00 for each such certificate.

**Punishments for Malpractices -**

24. The candidates found guilty shall be punished as shown below for malpractices resorted to by them in connection with the examination. For any other type of malpractices not mentioned below, the Director of the Board shall have the power to impose such penalty as he deems fit.

<i>No.</i>	<i>*Nature of lapse /act committed in Connection with the examination Conducted by the KSEEB</i>	<i>Penalty</i>
(1)	(2)	(3)
	Pre-Examination Work	
	Heads of Institutions committing any of the following very serious lapses while sending the applications of candidates for the examinations conducted by the board :  1. Changing the Marks Statement cum Attendance in respect of	₹1000 per mistake



	<p>repeaters.</p> <ol style="list-style-type: none"> <li>2. Recoding the Date of Birth of Candidates wrongly while submitting the nominal rolls.</li> <li>3. Changing the names while submitting the nominal rolls.</li> <li>4. Sending the name of candidates who are not bonafied students of their institutions or including the names of candidates of other institutions without proper authorization from the department.</li> <li>5. Submitting names of candidates which amount to change of centre which is not permissible as per rules.</li> <li>6. Sending over age candidates i.e., more than 20 years olds as fresh and regular school candidates.</li> </ol>	
	<p>Heads of Institutions committing any of the following serious lapses while sending the applications of candidates for the examinations conducted by the board:</p> <ol style="list-style-type: none"> <li>1. Claiming exemption from payment of fees by recording caste wrongly and causing financial loss to board funds.</li> <li>2. Not submitting the fee of exempted candidates which is due to the board, after claiming from the concerned departments.</li> <li>3. Wrongly recording the subjects / medium of examination offered by the candidates.</li> <li>4. In case of Repeaters recording their previous register numbers wrongly.</li> <li>5. Submitting incomplete date of the candidates appearing for the examination.</li> <li>6. Not sending the photos or signature of candidates in the Nominal Roll as required.</li> </ol>	`500 per mistake

	<p>Heads of Institutions committing any of the following lapses while sending the applications of candidates for the examinations conducted by the board:</p> <p>1.Simple spelling mistakes in the name of candidates or their parents.</p>	` 100 per mistake
	<b>During Examinations</b>	
	Candidate tampering with the entries in the records attached to the application for admission to any of the examinations conducted by the board.	Such candidate shall be debarred from giving two examinations including the one in which he sought admission.
	Possession of manuscripts or literature not relating to the subject of examination in the examination hall.	A severe warning to be given by the Chief Superintendent.
	Possession of manuscripts or literature relating to the subject of examination in the examination hall.	Debarring of the candidate for two examinations in all subjects including the one in which he commits the malpractice.
	Copying from manuscripts, books or notes or from answer book of a neighbor.	Debarring of the candidate for two examinations in all subjects including the one in which he commits the malpractice.

	Communication in the examination hall/room by gestures and / or conversation with the purpose of committing malpractice.	Debarring of the candidate for two examinations in all subjects including the one in which he commits the malpractice.
	Tampering with the answer Papers any time after the examination with the intention of gaining good marks.	Debarring of the candidate for five subsequent and the results of all the subjects of the examination in which he commits the malpractice shall be annulled.
	Giving the examination as a fresh candidates concealing the fact that he/she completed SSLC & OTHER EXAMINATIONS OF THE BOARD and had passed in all subjects or had failed in a few.	The results of all subjects in the examination in which he commits the malpractice shall be annulled and the marks card shall be impounded.
	Writing the answer books either supplied by the board or obtaining the same outside the examination hall either during the examination hours or after the examination hours and including them with or without the help of the officials entrusted with the examination work.	Debarring of the candidate for six subsequent and the results of all the subjects of the examination in which he commits the malpractice shall be annulled.
	Serious misbehaviors on the part of the candidate in the examination hall or center.	Candidate shall be sent out of the examination hall / room and shall not

		be admitted to the examination hall/ room on that day and on subsequent days of examination.
	Manhandling or resorting to any other kind of violence by the candidate at the examination hall or center.	Debarring of the candidate for six subsequent examinations including the one in which he/she resort to manhandling the staff.
	Communication with the Examiner through the answer books or otherwise.	Candidate shall be debarred for that part of the examination /the subject, in which he/she commits the malpractice in case such communication is of the serious nature.
	Impersonation at the examination.	The candidate on whose behalf impersonation takes place shall be debarred for subsequent six examinations including the one in which the malpractice took place.
	Candidates Tampering with the Register Number, Name etc., in the Admission Ticket with the intension of committing malpractice.	Debarring of the candidate for two examinations in all subjects including the one he has taken.
	Attaching currency note/notes in the answer books.	Debarring of the

		candidate for six subsequent examinations including the one in which he/she resorts to malpractice.
	Taking away and tampering with the answer books of the other candidates in the examination hall.	Debarring of the candidate for six subsequent examinations including the one in which he/she resorts to malpractice.
	Writing Register No of other candidates with mollified intention.	Debarring of the candidate for six subsequent examinations including the one in which he/she resorts to malpractice.
	Attempting to send out or make out of the examination hall / center blank answer books or additional sheets / to receive the answer book or sheets from outside the examination hall / center.	The candidate shall be sent out immediately and not to be allowed to give the examination on subsequent days. He / She shall be debarred for two subsequent examinations including the one in which he/she resorts to malpractice.
	Failure to prevent mass copying by supervisory staff (Chief Superintendent/Joint Chief / Custodian/Invigilator/Relieving Invigilator in the hall or room at the Examination Centre) and later reported by the vigilance squads or examiners at the time of valuation.	₹ 1000 per head besides recovery of remuneration paid and departmental action as per CCA Rules against

		those responsible.
	Invigilator conniving with the candidate and allowing him / her to record the register number of other candidate.	` 1000 per head besides recovery of remuneration paid and departmental action as per CCA Rules.
	Failure to detect the tampering / interchanging of register numbers by supervisory staff ( Chief Superintendent /Joint Chief /Custodian / office Superintendent at the end of examination at the time of inserting the answer books to the confidential covers.	` 500 per head besides recovery of remuneration paid.
	Failure to insert correct answer scripts according to marks list entries in to the confidential covers by the Chief Superintendent / Joint Chief/Custodian office Superintendent .	` 500 per head besides recovery of remuneration paid.
	Invigilator failure to obtain signature of the candidates in the Attendance Sheet at the time of issuing answer books.	` 500 per head mistake besides recovery of remuneration paid.
	Invigilator failure to collect answer script and additional sheets from the candidate/s at the end of the examination.	` 200 per mistake besides recovery of remuneration paid.
	Removing the written answer script / replacing a new answer script by any of the examination staff from the bundle of answer scripts to be sent to the valuation camp.	` 1000 per head besides recovery of remuneration paid and departmental action as per CCA Rules against those responsible.

	Failure to report taking away of question papers from the examination centre /hall / room before half an hour of the commencement of the examination or before leaving the examination room/ hall by Chief Superintendent / Joint Chief/Custodian /Invigilator.	` 1000 per head besides recovery of remuneration paid and departmental action as per CCA Rules against those responsible.
	<b>Post-Examination work</b>	
	Totaling Mistakes by AE/DCE up to 5 marks	` 100 per mistake shall be levied.
	Totaling Mistakes by AE/DCE resulting in change of results or variation is more than 5 marks.	` 500 per mistake shall be levied.
	Failure to award marks to questions or part of question not resulting in change of result. (by AE/DCE)	` 100 per mistake shall be levied.
	Failure to award marks to questions or part of question not resulting in change of result. (by AE/DCE)	` 500 per mistake shall be levied.
	Mistakes in transfer of marks from answer script to marks list not resulting in change of result. (by AE/DCE)	` 100 per mistake shall be levied.
	Mistakes in transfer of marks from answer script to marks list resulting in change of result. (by AE/DCE)	` 500 per mistake shall be levied.
	Failure to record marks of each question on the facing sheet of the answer script inside the answer script (by AE/DCE)	` 100 per mistake shall be levied.
	Failure to write marks in words or figures or attest the marks list in figures and words. (by AE/DCE)	` 100 per mistake shall be levied.
	Failure to affix signature / their code numbers on the facing sheet of the answer book or on the marks list.	` 100 per mistake shall be levied.
	Failure to record or report the discrepancies in the number of answer scripts or a different answer script is found in the cover with regard to	` 200 per mistake shall be levied.

	the entry in the marks list (By AE/DCE)	
	Failure to notice and report over writings or tampering of register numbers on the scripts or additional sheets or inter change or register numbers on the answer scripts or additional sheets. (By AE/DCE)	` 200 per mistake shall be levied.
	Interchange of marks while marks lists not resulting in change of the result. (By AE/DCE)	` 100 per mistake shall be levied.
	Interchange of marks while transferring from answer scripts to marks lists resulting in change of the result. (By AE/DCE)	` 500 per mistake shall be levied.
	Removing of answer scripts from the camp office by CE/DCE/AE Camp Officer/Staff or inter changing or replacing with a new answer script with malafied intention.	` 1000 besides recovery of remuneration paid and departmental action as per CCA Rules against those responsible.
	Changing of marks on the answer script or on the marks list by CE & DCE without attestation of the AE.	` 1000 besides recovery of remuneration paid and departmental action as per CCA Rules against those responsible.
	Failure to write numbers on the confidential covers as per the marks lists during valuation.	` 100 per mistake shall be levied.
	Inserting marks lists in the answer book packets/ bundle without handing over to camp officer. (By AE/DCE)	` 1000 per mistake shall be levied.
	Inserting answer books in the packet / bundle without valuation.(by AE/DCE/Office DC/CE as the case may be	` 1000 per head per packet (in which such answer books are found ) shall be levied.
	Candidate tampering of the marks card issued by the Examination Board for corrections, which are necessary in view of the data as per	Impounding of the marks card and a fine of



	the admission register.	` 1000 for tempering of marks card. A new marks card to be issued after necessary processing as per board rules.
	Heads of Institutions / his staff tampering the marks card issued by the Examination Board for corrections, which are necessary in view of the data as per the admission register.	Impounding of the marks card and a fine of ` 1000 for tampering of marks card. Fine to be paid by the Heads of Institutions / his staff as the case may be. A new marks card to be issued after necessary processing as per board rules.
	Possession and use of fake marks card / cards by the candidate.	The fake mark card/ cards shall be impounded and the offence reported to the Police for criminal prosecution at the end where the marks card/ card were submitted by the candidate.

*\* Substituted vide Government Notification No ED37 SXM 99 dated 26-04-2002.*

### SUBJECTS FOR STUDY

25. The following subjects shall be studied and offered for the Public Examination:-

First Language	code	Second Language	Code	Third Language	Code
Kannada	01K	English	31E	Hindi	61H
Telugu	04L	Kannada	33K	Kannada	62K
Hindi	06H			English	63E
Marathi	08M			Arabic	64A
Tamil	10T			Persian	65P
Urdu	12U			Urdu	66U
English	14E			Sanskrit	67S
Sanskrit	16S			Konkani	68D/K

### CORE SUBJECTS

For Normal Students		For Blind and Learning disability Students	
Subject	Code	Subject	Code
Mathematics	81	Indian Sociology	91
Science	83	Indian Economics	92
Social Science	85	Indian Politics & Civics	93
		Music Hindustani / Karnataka	94

(a) As per the Language policy the Student should select one of the Languages each as First , Second & Third Languages from the list stated above.

(b) Kannada Should be compulsorily selected as one of the Languages either in First , Second & Third Language.

(c) The Language selected for the First Language should not be selected as Second & Third Language.

(d) Blind, Physically challenged, Dyslexia, & Learning Disability Students can select Indian Sociology, Indian Economics, Indian Politics and Civics & Hindustani/ Karnataka Music Instead of Mathematics & Science.

(e) The Language combination available to the student is as follows:

4L	31E	62K	8M	31E	62K	10T	31E	62K	6H	31E	62K
4L	33K	61H	8M	33K	61H	10T	33K	61H	6H	33K	63E
4L	33K	63E	8M	33K	63E	10T	33K	63E	6H	33K	64A
4L	33K	64A	8M	33K	64A	10T	33K	64A	6H	33K	65P
4L	33K	65P	8M	33K	65P	10T	33K	65P	6H	33K	66U
4L	33K	66U	8M	33K	66U	10T	33K	66U	6H	33K	67S
4L	33K	67S	8M	33K	67S	10T	33K	67S	6H	33K	68K,D
1K	33K	68K,D	8M	33K	68K,D	10T	33K	68K,D			

### SCHEME OF THE EXAMINATION

The Students appearing for the Examination should select Three languages and Three core subjects listed above.

#### Languages, Subjects & Marks

Languages	Marks	Duration	Core Subjects	Marks	Duration
First Language	125	3 hrs	Mathematics	100	3 hrs
Second Language	100	2 ½ hrs	Science	100	3hrs
Third Language	100	2 ½ hrs	Social Science	100	3hrs

SSLC Examination will be conducted in Seven Mediums Listed below. The Student can opt for any one of the mediums mention below:

Medium	Code	Medium	Code
Kannada	K	Marathi	M
English	E	Tamil	T
Telugu	L	Urdu	U
Hindi	H		

In addition to the compulsory subjects the students studying Junior Technical Schools can study the 4 subjects instead below. Examination will be conducted for a maximum of 825 marks.

<b>Subjects</b>	<b>Code</b>	<b>Marks</b>	<b>Duration</b>
Elements of Engineering	71	50	2.45
Engineering Drawing	72	50	3.15
Elements of electronics engineering	73	90	3.15
Elements of Computer	74	90	3.15

Announcement of Results

\*26 Deleted.

**ANNEXURE-IV**  
**KARNATAKA EDUCATION ACT, 1983**  
**CHAPTER IV**

**Examinations and Prevention of Malpractices, etc.**

**Rule 21. Definitions:- In this Chapter except in Section 22.**

- (a) **“Educational Institutions”** means any university, any college affiliated to or maintained by the University, any junior college, any school or institution imparting primary, secondary or technical education and includes the Karnataka State Secondary Education Examination Board, the Karnataka State Board of Technical Education, the Karnataka Pre-University Board and such other institution or classes of institution as may be notified by the State Government in the official Gazette;
- (b) **“Examination”** means an examination for the time being specified in the Schedule II and such other examinations as may be notified by the State Government in the Official Gazette and includes evaluation, tabulation, publication of results and all other matters connected therewith;
- (c) **“Refusal to work”** in relation to any person to whom any work in connection with any examination has been assigned means, his failure to attend at, or obscene from, the place of work or on a working day and during working hours, without obtaining permission of the authority competent to grant such permission or his refusal to do the work or any other conduct on his part, which results in or is likely to result in cessation or substantial retardation of the work, and the words “to refuse to do the work”, with all their grammatical variations and cognate expressions shall be construed accordingly; and
- (d) **“Malpractice”** in relation to any examination means taking or giving or attempting to take or give any help from or to any person or from any material, written, recorded, typed or printed or from any person, in any form what so ever.

**22. Examinations:-** (1) The examination system, whether by internal assessment, external assessment or partly internal and partly external assessment, shall be so regulated by the competent authority as to make it a reliable and effective method of student evaluation.

(2) The Government may make rules for all matters connected with the implementation of the examination system and the conduct of examination and the pattern of examination system to which different classes of educational institutions should conform.

**(23) Duties of certain persons entrusted with the examination work:- No person-**

(a) who is appointed as a paper-setter at any examination shall supply or cause to be supplied the question paper drawn by him or a copy thereof or communicate the contents of such paper of any person or give publicity thereto in any manner, except in accordance with the instructions given to him in writing by his appointing authority in this behalf; or

(b) who is entrusted with the work of printing, cyclostyling typing or otherwise producing copies of any question paper set for the purposes of any examination shall supply or cause to be supplied a copy thereof or communicate the contents thereof to any person or give publicity thereto in any manner, except in accordance with the instructions given to him in writing by the authority which entrusted the work to him; or

(c) who is entrusted with the custody, or is otherwise in possession of any question paper set for the purpose of any examination shall supply or distribute or cause to be supplied or distributed any copy thereof or communicate the contents thereof to any person or give publicity thereto in any manner, except in accordance with the instructions given to him in writing by the authority which entrusted the custody or give possession thereof to him.

**24. Prohibition of copying at Examination, etc.-**No person shall in or near an examination hall copy answers to the question papers set at the examination, from any book, notes or answer papers of other candidates or commit any other malpractices:

Provided that nothing in this section shall preclude such person from taking such assistance from books or materials as is permissible under the rules governing such examination.

**25. Prohibition of impersonating at Examinations:-** No person shall appear or write at any examination for or on behalf of any other candidate.

**26. Prohibition of loitering near Examinations Centre, etc.-** No person, save in the discharge of his duties or orders of his superiors, shall during the hours when an examination is conducted or any evaluation or tabulation work relating to any examination is done and one

hour preceding the commencement of such examination, evaluation or tabulation work, loiter within the premises wherein the examination is held or evaluation or tabulation work is done or at any public or private place within a distance of one hundred meters from such premises:

Provided that nothing contained in this section shall apply in respect of bona fide activities of any such person.

**27. Alteration of answers at an examination, etc.-** No person shall.-

(a) Save in accordance with the rules or orders governing the conduct of an examination:-

(i) change, modify, vary or alter the answers written by an examinee at such examination; or

(ii) Introduce additional answer books or sheets into an answer script or remove or substitute the answer scripts or any part there or.

(b) intentionally or knowingly:-

(i) make incorrect entries in an answer script or marks register or marks card; or

(ii) total or re-total wrongly the marks obtained by any candidate; or

(iii) feed wrong data to the computer,

intending thereby to wrongfully increase or decrease the marks awarded or to be awarded to the examinee at an examination.

**28. Duty of employees of Educational Institutions to do examination work :-**

Notwithstanding anything contained in any law for the time being in force or in any contract or any judgment, decree or order of any Court or Tribunal, it shall be the duty of every officer, teacher or other employee of every educational institution and every person in their service or pay of or remunerated by any educational institution to do any work assigned to him in connection with any examination.

## ANNEXURE-V

## SCHEME OF DIPLOMA IN EDUCATION FIRST YEAR

Two Year's Course -

No.	SUBJECTS	Internal Assessment			External Marks			Total
		Code	Max/ Min Marks	Marks obt.	Code	Max/ Min Marks	Marks obt.	
Edn.1	Conceptual Bases of Education	01	30/15	-	02	100/50		
Edn.2	Psychology in Modern Education	03	30/15	-	04	100/50		
Edn.3	Princ. of Curriculum Transactions	05	30/15	-	06	100/50		
Edn.4	Content Based Methodology Language ..... Any of the one subject (Mandatory)	07K 09H 11U 13M 15T 17L	30/15		08K 10H 12U 14M 16T 18L	100/50		
Edn.5	Practicum I.....	19	50/25	-	20	50/25		
Edn.6	Practicum II.....	21	50/25	-	22	50/25		
Edn.7	Health and Physical Education	23	25/12.5	-	-	-	-	
Edn.8	Work Education	24	25/12.5	-	-	-	-	
Edn.9	Content Enrichment	25	100/60	-	-	-		
	Grand Total		370/195			500/250		
Edn.10	Aesthetic and Service Education – (Max : Grade A; Min :Grade C)						Grades A,B,C,D,E	
10A:	Value Education							
10B:	Music Education							
10C:	Art Education							
10D:	Literary and Cultural Activities							
10E:	NSS Programme /Educational Tour							
Edn.11	Computer Education							



## SCHEME OF DIPLOMA IN EDUCATION SECOND YEAR

## Two Year's Course -

No.	SUBJECTS	Internal Assessment			External Marks			Total
		Code	Max/ Min Marks	Marks obt.	Code	Max/ Min Marks	Mark obt.	
Edn.1	Trends in Modern Education	41	30/15	-	42	100/50		
Edn.2	Educational Management and School Organization	43	30/15	-	44	100/50		
Edn.3	Content Based Methodology I English or Social Science	45	30/15	-	46	100/50		
		47						
Edn.4	Content Based ----- Methodology II Science or Mathematics	49	30/15	-	50	100/50		
		51						
Edn.5	Practicum I.....	53	75/37.5	-	54	50/25		
Edn.6	Practicum II.....	55	75/37.5	-	56	50/25		
Edn.7	Health and Physical Education	57	25/12.5	-	-	-	-	
Edn.8	Work Education	58	25/12.5	-	-	-	-	
Edn.9	Action Research	59	30/15	-	-	-		
	Grand Total		350/175			500/250		
Edn.10	Aesthetic and Service Education – (Max : Grade A; Min :Grade C)						Grades A,B,C,D,E	
10A:	Value Education	71						
10B:	Music Education	72						
10C:	Art Education	73						
10D:	Literary and Cultural Activities	74						
10E:	NSS Programme/Educational Tour	75						
Edn.11	Computer Education	76						
Edn.12	Intership	77						

**\* Note: Content Based Methodology I  
Content Based Methodology II  
These two subjects can not be interchanged, or 48&52**

**Eligibility to appear for D.Ed. Examination:-** 1) A pass in two years Pre-University course conducted by Pre-University Examination Board or equivalent examination with 50% of Marks, 45% in case of SC/ST , Category-1 and other backward classes students. In case of commerce students they should have studied at least to school education subjects.

2) Those who are pass Pre-University with vocational education or any other vocational diploma course are not eligible for admission to D.Ed course.

3) For a pass in D.Ed 1<sup>st</sup> and 2<sup>nd</sup> year a student has to secure 50% of marks each in theory, internal or Practical individually .

4) The student can be promoted to the second year even if he fails in one or all subjects in the first year.

5) D.Ed certificate will be awarded after successful completion of First and Second year course and passing in all subjects of First and Second year.

6) The students should also successfully complete the inter ship course.

7) ***Results will be announced as follows.***

(a) Distinction 80% and above

(b) First Class 70% and below 80%

(c) Second Class 60% and below 70%

(d) Third Class 50% and below 60%

8) Class will not be declared in the first year.

9) Grades will be declared for those who complete the examination in the first attempt.

## **II *Improvement of Result:***

Candidates who have successfully passed the first and second year DEd examination shall be eligible to appear for the examination by private study with a view to improve the result. To appear for the improvement of result, the student should have passed the first and second year in the first attempt. Only one chance will be given to take the examination. Examination can be taken only in external subjects and the examination should be taken in the next annual examination only.

**ANNEXURE-VI****SCHEME OF DIPLOMA IN PHYSICAL EDUCATION FIRST YEAR**

Two Year's Course -

Sub Code	SUBJECTS	Internal Assessment		External Marks		Total	
		Max/Min	Marks obtained	Max/Min	Marks obtained	Max/Min	Marks obtained
<b>PE 100 THEORY</b>							
PE101	Foundations of Physical Education	20/08		80/32		100/50	
PE102	Anatomy and Physiology	20/08		80/32		100/50	
PE103	Curriculum Transaction and Pedagogy in Physical Education	20/08		80/32		100/50	
PE104	Adapted Physical Education and yoga	20/08		80/32		100/50	
PE105/ 106	Content Enrichment in Lang Kannada/ English	20/08		80/32		100/50	
<b>PE 110 PRACTICIUM / SKILLS</b>							
PE111	Formal and Rhythmic activities	20/08		30/12		50/25	
PE112	Games and Sports	100/40		50/20		150/75	
PE113	Physical Fitness	---		50/25		50/25	
<b>PE 120 PRACTICIUM II TEACHING AND OFFICIATING</b>							
PE121	Teaching General Lesson	50/20		50/20		100/50	
PE122	Teaching Particular Lesson	50/20		50/20		100/50	
PE123	Officiating ability	50/25		--		50/25	
<b>GRAND TOTAL</b>		370/153		630/257		1000/500	
<b>PE 130 EDUCATIONAL EXPERIENCE      MAX.GRADE:A      MIN.GRADE C</b>							
Sub code	Particulars of Activity	Min Grade	Grade	Sub Code	Particulars of Activity	Min Grade	Grade
PE31	Value Education	C		PE141	Flag Salutation & Ceremonial Parade	C	
PE132	Computer Education	C		PE142	Hikes and Picnics	C	
(1) Minimum marks for a pass in each subject shall be 40% separately in theory and practicals I & II(Internal & External both)				PE143	Cultural Activities	C	
(2) A minimum of 50% aggregate is necessary for a pass in Internal, External , Theory and Practical Papers.				PE144	Intra and Extra Mural Activities	C	

**Total Marks in Words :****Class :**

## SCHEME OF DIPLOMA IN PHYSICAL EDUCATION SECOND YEAR

## Two Year's Course -

Sub Code	SUBJECTS	Internal Assessment		External Marks		Total	
		Max/Min	Marks obtained	Max/Min	Marks obtained	Max/Min	Marks obtained
<b>PE 200 THEORY</b>							
PE201	Foundations of Physical Education	20/08		80/32		100/50	
PE202	Anatomy and Physiology	20/08		80/32		100/50	
PE203	Curriculum Transaction and Pedagogy in Physical Education	20/08		80/32		100/50	
PE204	Adapted Physical Education and yoga	20/08		80/32		100/50	
PE205/206K/E	Content Enrichment in Lang Kannada/English	20/08		80/32		100/50	
<b>PE 210 PRACTICIUM / SKILLS</b>							
PE211	Formal and Rhythmic activities	20/08		30/12		50/25	
PE212	Games and Sports	100/40		50/20		150/75	
PE213	Physical Fitness	---		50/25		50/25	
<b>PE 220 PRACTICIUM II TEACHING AND OFFICIATING</b>							
PE221	Teaching General Lesson	50/20		50/20		100/50	
PE222	Teaching Particular Lesson	50/20		50/20		100/50	
PE223	Officiating ability	50/25		--		50/25	
Second Year Total		370/153		630/257		1000/500	
First Year Total		370/153		630/257		1000/500	
GRAND TOTAL		740/306		1260/514		2000/1000	
<b>PE 230 EDUCATIONAL EXPERIENCE (Institutional grading) (A-Excellent : B-V. Good: D-Satisfactory : E -Poor)</b>							
Sub code	Particulars of Activity	Min Grade	Grade	Sub Code	Particulars of Activity	Min Grade	Grade
PE231	Action Research	C		PE241	NSS & Camp	C	
PE232	Computer Education	C		PE242	Sports Meets	C	
PE233	Coaching	C		PE243	Cultural activities	C	
Internship		C		PE244	Intra and Extra mural Tournaments	C	

NOTE(1) Minimum Marks for a pass in each subject shall be 40% separately in theory & practicals 1&11 (Internal & External both)

(2) A minimum of 50% aggregate is necessary for a pass in Internal, External, Theory & Practical papers.

**Total Marks in Words :**

**Date:**

**Place:**

## **ELIGIBILITY FOR ADMISSION:**

### **1. Academic Qualifications**

- a. The candidate desirous of seeking admission to D.P.Ed. should have passed two-year Pre-University (P.U.C) examination with a minimum of 45% marks.
- b. The candidate should have studied either in Kannada or in English medium or should have studied Kannada or English as one of the languages at least up to 10<sup>th</sup> standard.
- c. Candidate who has passed the Higher Secondary / P.U.C. vocational education course/diploma or any other job oriented course or with physical handicaps shall NOT be eligible for admission.

### **2. Medical and Physical Fitness**

A . Candidate shall be medically fit for the rigors iof the training involved in D.P.Ed. curriculum to be certified by Government Medical Officer not below the rand of Assistant Surgeon.

- b. Female candidate , pregnant at the time of selection shall not be eligible for admission, or upon admission shall not conceive during the course of the study. In case of pregnancy (during the course) the candidate shall discontinue the course.

## **DECLARATION OF RESULTS**

1. Minimum marks for a pass in each subject shall be 40% separately in the theory and in the practicum (I&II) external examination as well as internal assessment. Minimum marks for a pass in aggregate of internal assessment and external examination shall be 50% in each of theory papers, practicum-I and practicum-II separately (Annexures II & III).
2. The student teacher, who fails in the first year will not be detained in the same class. He/ She may join the second year course and appear for the supplementary examination. He/She will also be permitted to take the examination of the second year.
3. The student teacher, who fails in the external examination of the first year will be permitted to take examination in only those, which he/she failed in the subsequent examination. Student teacher, who fails in the internal assessment, may be permitted to repeat the tests and assignments in the concerned subjects during the subsequent examinations.
4. Student teacher, who fails in the external examination of the second year, will appear again only in those subjects he/she has failed. He/She will also repeat the internal assessment test and assignment in which he/she failed in subsequent examination.

5. The grades secured for the non-examination subjects (PE-130; PE140;PE230;PE-240) will be entered in the statement of marks of both first and second year for each component subject separately as indicated in the profile assessment. The minimum grade for a pass will be grade 'C' The student teacher will repeat the components of the subject in the subsequent years, if the minimum grade is not obtained. However, this assessment will not be considered for the declaration of 'Class'.

6. The statement of marks will be issued for the first year and the Second year separately. However an entry of the total marks obtained in the first year will be made in the statement of Marks of the Second year. (Annexure-II and III)

7. A Student teacher, who fails in the external examination, internal assessment or in the non-examination subjects, shall be permitted to complete then within a period of three years from the date of completion of the course.

8. Candidates, who wish to improve their results shall apply for the improvement in external theory papers (first year or second year) within forty days after the issue of statement of marks and take the complete examination in the subsequent examination. Only one attempt for improvement is permitted. Candidates answering the supplementary examination are not eligible for improvement.

9. The aggregate marks of the external examination and internal assessment of both first and second year will be considered for declaration of class as follows.

- |                                 |                                 |
|---------------------------------|---------------------------------|
| a. First Class with Distinction | Not less than 80% of aggregate. |
| b. First Class                  | Not less than 70% of aggregate  |
| c. Second Class                 | Not less than 60% of aggregate. |
| d. Pass Class                   | Not less than 50% of aggregate. |

10. The results of the D.P.Ed Course for the First Year and the Second Year will be declared separately. The aggregate marks of the first year will also be entered in the statement of marks of the second year. The result of the first will be declared as PASS or FAIL. Class will be declared only at the end of the second year based on the aggregate marks of both years. Class will be given only to those who have completed the course successfully in the first attempt at the second year examination and have cleared the first year examination by this time./

## ANNEXURE VI (A)

### FEES AND CHARGES IN RESPECT OF EXAMINATIONS

I \*Karnataka S.S.L.C.

II \* D.Ed. I year

D.Ed II year

Examination

\* KARNATAKA S.S.L.C. EXAMINATION

EXAMINATION AND OTHER FEES

#### 1. EXAMINATION FEES

The fees for admission to the \*Karnataka S.S.L.C. Public Examination at the end of X Standard shall be as follows:

##### i) **Examination Fees:**

**For students appearing for the first time and private students.**

- Examination Fee ` 325 +Lamination Fee ` 20= Total ` 345-00
- For Private Students : Registration Fee ` 180 + Application Fee ` 5
- Registration Renewal fees for private students ` 50
- Private students should register their names in the concerned offices of the district Deputy Director of Public Instructions.

**For Repeaters:**

- For one subject ` 200
- For Two subject ` 250
- For Three and more subjects ` 315

##### ii) **Fee Exemption :**

Scheduled Caste, Scheduled Tribe, Category-1 and Girls appearing from Governments schools for the first time are exempted from payment of examination fees.

##### iii) **Facilities to use scribe:**

Visually disabled students can request to use the facility of a scribe.

**iv) Facility of additional time:**

- Students who are suffering from Brain Paralysis
- Improper growth of fingers in the right palm.
- Additional time is allowed to the students who write in left hand.
- Students with learning disability are allowed to use simple calculators during the examination.
- These students can use the facility of a reader to read the question paper at their parent's cost.
- 15 minutes additional time allowed to read the question paper.

**2. FEE FOR ISSUE OF MIGRATION CERTIFICATES:**

The candidates who have successfully completed the \*Karnataka S.S.L.C. Public Examination at the end of the Higher Secondary X Standard and wish to prosecute higher studies in Universities outside Mysore State, will be issued Migration Certificate on payment of `100.00 for each such Certificates. In case of urgency `200 shall be paid.

\* 3 DELETED.

**4. FEE FOR ISSUE OF DUPLICATE, TRIPLICATE & FOURTH COPY OF SSLC  
CERTIFICATES:**

<i>Certificate</i>	<i>Fee</i>	
	<i>Ordinary</i>	<i>Urgent</i>
Duplicate	500	1000
Triplicate	2000	3000
Fourth copy	3000	5000

**5. FEES FOR ISSUE OF EXTRACT FROM OFFICIAL RECORD.**

A fee of `100 will be charges for issuing each of extracts of date of birth, name of the Father or Guardian, or of any of the Official record other than the list of marks .In case of urgency `200 shall be paid.



**6. FEE FOR ISSUE OF DUPLICATE MARKS CARD:**

See Rule 4 above

\*7 & \*8 Deleted.

**9. FEE FOR ISSUE OF COPIES OF OTHER CERTIFICATES:**

CERTIFICATE	FEE	
	Ordinary	Urgent
i) Failed Marks Card	` 100	` 200
ii) MSA	` 50	` 200
iii) Consolidated Certificate	` 500	` 1000
iv) Date of Birth Certificate	` 100	` 200
v) Verification of Certificates	` 100	` 200
vi) Corrections in the Certificates	` 100	-
vii) Request for academic records	` 300	` 600
viii) Photo Copy of answer scripts	` 300	-
IX) Re totaling of marks	` 150	-
X) Revaluation of answer scripts	` 700	-

II \* D.Ed. I year  
D.Ed II year

\* DIPLOMA IN EDUCATION EXAMINATION  
EXAMINATION AND OTHER FEES

TWO YEARS' COURSE (I YEAR & II YEAR)

Fresher's	-	` 500+ Lamination Fee	` 25
Repeaters	-	` 150 for one subject	
		` 300 for two subjects.	
		` 500 for three subjects and above	
Re-totaling of answer scripts	-	` 150 for one subject	
Photo copy of answer scripts	-	` 300 for one subject	
Revaluation of answer scripts	-	` 700 for one subject.	

ANNEXURE to CHAPTER V

(See bye-law 22)

Election to the ..... Of the Mysore  
Secondary Education Examination Board.

Form of Nomination

1	2
1. Name of the candidate in full and his Residential address	.....
2. Name of the proposer in full	.....
3. Name of the seconder in full	.....
4. Signature of the proposer	.....
5. Signature of the seconder	.....
6. Whether the candidate is an ex-officio Member, an elected member or a Nominated member, of the Board?	.....

**Declaration by the Candidate**

I hereby declare that

(a) I am not disqualified for being elected as a member of the

.....

(b) I am qualified for election to the.....

(c) I consent to this nomination/ \* I have given my consent to the nomination which I  
have communicated in a separate letter to the Secretary.

Place :

Signature of the Candidate

Date :

(i) N.B. – Attention is invited to the following bye-law – Bye-law 22 –

(ii) Every nomination must be duly proposed by members of the Board other than the candidate himself and seconded by any member other than the proposer and should bear the signature of the proposer and the seconder. The consent of the candidate may be given either in the nomination paper or in a separate letter, if the candidates so desires.

(iii) Such nominations and the letter of consent should reach the Secretary not later than one week before the date of the meeting of the Board at which the election to the Committee concerned is to be held.

\*Strike off the in a appropriate alternative

[No. ED 74 SZN 66. (ii)]

**A N N E X U R E V I I****RULES REGARDING COMMERCE EXAMINATIONS****(GO.No.ED 114VVIDA 98 dated 22-03-1999.)**

**I. The Examination will be conducted by the Board in the following subjects every year in the month of May and November as per the scheme of the examination with the date and hours as notified by the Board from time to time.**

1. English Typewriting Proficiency
2. English Typewriting Senior
3. English Typewriting Junior
4. Kannada Typewriting Proficiency
5. Kannada Typewriting Senior
6. Kannada Typewriting Junior
7. English Shorthand Proficiency
8. English Shorthand Senior
9. English Shorthand Intermediate
10. English Shorthand Junior
11. Kannada Shorthand Proficiency
12. Kannada Shorthand Senior
13. Kannada Shorthand Junior
14. Book Keeping & Accountancy Senior
15. Book Keeping Accountancy Junior
16. Elements of Commerce Senior
17. Elements of Commerce Junior
18. Office Practice and Procedure Senior

19. Office Practice and Procedure Junior
20. Salesmanship & Marketing Senior
21. Salesmanship & Marketing Junior
22. Banking Practice Senior
23. Banking Practice Junior
24. Proof Readers Work Senior
25. Proof Readers Work Junior
26. Machine Work Senior
27. Machine Work Junior
28. Compositors Work Senior
29. Compositors Work Junior
30. Book Binding Senior
31. Book Binding Junior
32. Kacheri Adalitha Senior
33. Kacheri Adalitha Junior

## **II. Eligibility for Admission to the Examination:**

- |  |  |
|--|--|
| <b>(a) For Junior Grade Examination of all Examinations</b>                                    | <b>S.S.L.C or equivalent Examination.</b>  |
| <b>(b) For Intermediate in Shorthand Examination (English)</b>                                 | <b>S.S.L.C or equivalent and a pass in Junior Shorthand Examination (English)</b>              |
| <b>(c) For Senior Grade Examination of all subjects except Shorthand Examination (English)</b> | <b>S.S.L.C or equivalent and a pass in Junior grade examination in the respective subject.</b> |
| <b>(d) For Senior Grade examination</b>  | <b>S.S.L.C or equivalent and a pass in</b>   |

<b>In English Shorthand.</b>	<b>Intermediate examination English Shorthand.</b>
<b>(e) For Proficiency Grade Examination of Typewriting &amp; Shorthand (English and Kannada)</b>	<b>S.S.L.C or equivalent and a pass in the Senior Grand Examination of the respective subject.</b>

**Note :**

- 1) There should be an interval of one year between the year of appearing for the next higher examination and the previous grade examination.
- 2) A Candidate who has passed English Junior Shorthand Examination can appear for the immediate next English Intermediate Shorthand examination and those who have passed English Shorthand Intermediate examination .
- 3) Persons scoring 45% and above in S.S.L.C or those possessing higher qualifications will be permitted to appear for both Junior and Senior Grade Examinations in Theory subjects simultaneously but he / she shall not be awarded a pass certificate in Senior Grade until the Junior Grade is passed.

**III Admission of Candidates for Commerce Examination:**

Two categories of candidates are admitted to the Commerce Examinations viz., School and Private candidates.

**(a) School Candidates:**

Candidates who are attending Recognised Commerce Institutes shall be admitted as School Candidates for the Commerce Examination. Those who have been admitted on or before 15<sup>th</sup> February will be admitted for November Examinations and those who are admitted on or before 15<sup>th</sup> September will be admitted for May Examinations.

**ADMISSION:-**

(1) Application for admission of the Institute shall be made in Form 10.A Single application be issued for all the subjects together, in case a student seeks admission for all subjects at a time. Only one admission fee and one reading room fee shall be collected from such students. If the student takes up an additional subject during the term only admission fee shall be collected for the additional subject but not the reading room fee. A student desirous of joining the higher grade after passing the lower grade shall seek fresh admission.

(2) No Institute shall admit a student who has studied in another recognized institute out production of the Transfer Certificate.

(3) No Institute shall refuse admission merely on the ground that he / she belongs to a particular community, religion, caste or creed.

**14. CATEGORY OF STUDENTS:** Students of the Institute are categorized as follows:-

(a) **School Candidates:-** School candidates shall fulfill the following conditions namely:-

- (i) Students who possess the minimum educational qualifications prescribed shall be admitted as school candidates. Only such students shall be eligible to take the examination conducted by the Karnataka Secondary Education Examination Board. Students who are on the rolls of Institutes as on 15<sup>th</sup> February are eligible to take up examinations in the month of November of the same year and such of the students who are on the rolls as on 15<sup>th</sup> September are eligible to take up examinations in the month of May of the following year, provided their names appear in the list of school candidates submitted to the Karnataka Secondary Education Examination Board and also they have put in a minimum attendance of one hundred and eighty days from the date of admission up to the date of examination;
- (ii) The minimum qualification for admission to the Junior Grade in Typewriting, Shorthand and other theory subjects shall be a pass in S.S.L.C or equivalent examination: 1[ Provided that a candidate who has failed (including an absentee)



in SSLC examination may also be permitted to appear for Junior Grade Typewriting Examination (both Kannada and English ) as a School candidate.]

- (iii) A student who has passed the Junior Grade Examination in English Shorthand or equivalent Examination and has put in a minimum of sixty working days of attendance from the date of admission up to the date of the examination, shall be eligible to appear for the intermediate examination in English Shorthand at the immediate next examination;
- (iv) A student who has passed the Junior Grade Examination in English Typewriting or Kannada Typewriting or Kannada Shorthand shall be eligible to appear for the Senior Grade Examination in the respective subject and language provided 2[he/she has passed the SSLC or equivalent examination and has put in a minimum attendance of one hundred eighty days from the date of admission upto the date of examination];
- (v) A student who passed the Senior Grade Examination in English Shorthand and has put in a minimum attendance of sixty working days up to the date of the examination shall be eligible to appear for the Senior Grade Examination in English Shorthand, at the immediate next examination;
- (vi) A student who has passed the Senior Grade Examination in English Typewriting or Kannada Typewriting or English Shorthand or Kannada Shorthand or equivalent examination and has put in a minimum of one hundred and eighty working days of attendance up to date of the examination shall be eligible to appear for the Proficiency Grade Examination in the respective subject and language;
- (vii) A student who has passed the Junior Grade Examination in Theory Subjects, and has put in a minimum of one hundred and eighty working days of attendance up to the date of examination shall be eligible to appear for the Senior Grade Examination in the respective subjects;
- (viii) The Examination in English Typewriting, Kannada Typewriting, and Kannada Shorthand in Junior, Senior and Proficiency Grades; in English Shorthand in Junior Intermediate, Senior and Proficiency Grades, and in Theory Subjects in Junior and Senior Grade shall be held twice every year, i.e., in May / June and November / December.

**(b) Practicing Students:-** A student who does not possess the minimum prescribed educational qualification may be admitted to the Institute as a Practicing Student. He shall not be eligible to appear for the Commerce Examination until he is qualified in accordance with rules and has put in minimum term days after acquiring the minimum qualification.

**(c) Repeaters:-** A candidate who has once appeared for the Commerce Examination and failed at the examination shall be treated as Repeater for the respective subject and grade. A candidate who has completed term days and absent for the examination may also be treated as a Repeater.

**(d) Private Candidates:-** The following classes of candidates shall be considered as Private Candidates. They need not put in the required term days for appearing for commerce examinations. Candidates mentioned under (i) and (ii) below shall apply and obtain permission of the Karnataka Secondary Education Examination Board before the end of December for the next May / June Examination, and before the end of July for the November / December Examination:-

(i) Candidates who have obtained prior permission of the Karnataka Secondary Education Examination Board to appear by private study, on the conditions laid down by the Karnataka Secondary Education Examination Board from time to time;

(ii) Teachers of Commerce Institute shall be eligible to appear for the Commerce Examinations as private candidates.

**(e) Candidates desiring improvement in results:-** A Candidate desirous of improving his / her result shall be eligible to appear for the Examination for the same subject and grade within two years from the date of announcement of result, after applying and obtaining necessary permission in writing from the Karnataka Secondary Education Examination Board.

**(f) Candidates from other States:-** In case of students from other States who wish to take up the Commerce Examination in this State at the higher grades, in the absence of any parity of standards with other States, such candidates in all only be eligible to be admitted as school candidates, for the subject at the lowest level, irrespective of the Certificate they may have obtained in their native State.

### **15. Parity of Standards:-**

(1) The Diploma –in-Craftsmanship in Stenography (English) awarded by the Directorate General of Employment and Training, Ministry of Labour and Employment,

Government of India is treated as equivalent to the Junior Shorthand and Junior Typewriting Examination in English.

(2) A pass in II year Diploma Examination in Commercial Practice conducted by the Board of Technical Education of Karnataka is equivalent to a pass in Senior Grade Examination in Typewriting and Shorthand of the Karnataka Secondary Education Examination Board in the respective language.

(3) A pass in III year Diploma Examination in Commercial Practice conducted by the Board of Technical Education of Karnataka is equivalent to a pass in Senior Grade Examination in Typewriting and Shorthand of the Karnataka Secondary Education Examination Board in the respective language.

(4) A pass in the Basic Examination of Secretarial Practice (English) of the Directorate General of Employment and Training, Ministry of Labour and Employment, Government of India, is equivalent to a pass in the Junior Grade Examination in English Typewriting and English Shorthand of the Karnataka Secondary Education Examination Board.

(5) A pass in the Advanced Examination of Secretariat Practice (English) of the Directorate General of Employment and Training, Ministry of Labour and Employment, Government of India, is equivalent to a pass in the Senior Grade Examination in English Typewriting and English Shorthand of the Karnataka Secondary Education Examination Board.

(6) A pass in the II year B.A (Secretarial Practice) Examination of the University of Mysore, is equivalent to a pass in Junior Grade Examination in English Typewriting and Shorthand of the Karnataka Secondary Education Examination Board.

(7) A pass in the III year B.A (Secretarial Practice) Examination of the University of Mysore, is equivalent to a pass in Senior Grade Examination in English Typewriting and English Shorthand of the Karnataka Secondary Education Examination Board.

#### **16. Rustication of Students:-**

(1) Students shall be rusticated for such period which shall not exceed one year by the Registering Authority in the following cases:-

(a) Students who are found to have secured admission or attempted to secure admission by means of false or forged School Leaving Certificate or by false representation of any kind;

(b) Students who have been found guilty of misconduct.

(2) No students shall be rusticated without giving an opportunity of being heard.

**17. Fees for Transfer Certificate:-** No fees shall be charged for Transfer Certificate or Pass Certificate / Marks Card. A fee of Five Rupees may be charged for duplicate copy of the Transfer / Leaving Certificate.

**18. Class Hours:-** The duration of each class in Typewriting Shorthand and Theory Subjects shall be forty-five minutes. The Institutes shall work six days in a week. The Institute shall notify the working hours, for information of the public.

**19. Holidays and Vacations:-** The Institute shall observe all the General Holidays approved by the Department of Public Instruction. The Institute may observe, in addition, four days of holidays in a year, according to local needs, with due intimation to the Registering Authority. It shall also observe two vacations of one week duration each, one after the May/ June examination and another after November / December examination each year.

**A N N E X U R E V I I I****RULES REGARDING MUSIC / DANCE / TALAVADYA EXAMINATIONS****(GO. No. ED 141 SXM 67 Dated 26-09-1968.& ED 100 Pra.A.Se90 dated 23-03-1991)****I .The Karnataka Secondary Education Examination Board shall hold the following examinations in Music, Dance and Talavadya during May every year.**

1. Karnataka Music Junior Grade Vocal
2. Karnataka Music Junior Grade Instrumental
3. Karnataka Music Senior Grade Vocal
4. Karnataka Music Senior Grade Instrumental
5. Karnataka Music Vidwat Poorva Vocal
6. Karnataka Music Vidwat Poorva Instrumental
7. Karnataka Music Vidwat Final Vocal
8. Karnataka Music Vidwat Final Instrumental
9. Karnataka Talavadya Junior Grade Instrumental
10. Karnataka Talavadya Senior Grade Instrumental
11. Karnataka Talavadya Vidwat Poorva Instrumental
12. Karnataka Talavadya Vidwat Final Instrumental
13. Hindustani Music Junior Grade Vocal
14. Hindustani Music Junior Grade Instrumental
15. Hindustani Music Senior Grade Vocal
16. Hindustani Music Senior Grade Instrumental
17. Hindustani Music Vidwat Poorva Vocal
18. Hindustani Music Vidwat Poorva Instrumental
19. Hindustani Music Vidwat Final Vocal

20. Hindustani Music Vidwat Final Instrumental
21. Hindustani Talavadya Junior Grade Instrumental
22. Hindustani Talavadya Senior Grade Instrumental
23. Hindustani Talavadya Vidwat Poorva Instrumental
24. Hindustani Talavadya Vidwat Final Instrumental
25. Bharatanatyam Junior Grade
26. Bharatanatyam Senior Grade
27. Bharatanatyam Vidwat Poorva
28. Bharatanatyam Vidwat Final
29. Kathakali Dance Junior Grade
30. Kathakali Dance Senior Grade
31. Kathakali Dance Vidwat Poorva Grade
32. Kathakali Dance Vidwat Final Grade
33. Kuchupudi Dance Junior Grade
34. Kuchupudi Dance Senior Grade
35. Kuchupudi Dance Vidwat Poorva
36. Kuchupudi Dance Vidwat Final
37. Kathak Dance Junior Grade
38. Kathak Dance Senior Grade
39. Kathak Dance Vidwat Poorva
40. Kathak Dance Vidwat Final.

**II. Mode of Examination :** Candidates for the examination shall be examined by means of

- (i) Written question which they shall be required to answer in writing.
- (ii) Practical and Aural Tests as provided for in the Syllabus.

**III. Medium of Instruction:** Candidates will be supplied question papers in English and Kannada and the candidates may answer in any one of the medium.

**IV. Rules for eligibility of candidates for Karnatak Music / Hindustani Music / Bharathanatya / Kathakali / Talavadya Examinations.**

*(i) Candidates desiring to appear for the Junior Grade Examinations :*

- (a) Must have completed 10 years of age as on March 1<sup>st</sup> of the year of examination,  
**and**
- (b) Must know to read and write Kannada language fluently.

*(ii) Senior Grade Examinations :*

*Candidates desiring to appear for the Senior Grande Examination:*

- (a) Must have passed the Junior Grade Examination and
- (b) An interval of three academic years must have elapsed from the date of passing the junior grade examination.
- (c) Candidates who have studied Music / Talavadya and Dance subjects as an optional language in PUC and who have completed 17 years as on March 1<sup>st</sup> of the year of examination can appear for senior grade examination.

*(iii) Candidates desiring to appear for the Vidwat poorva Grade Examinations :*

- (a) Must have passed the Senior Grade Examination.
- (b) An interval of three academic years must have elapsed from the date of passing the Senior Grade examination.
- (c) Candidates who have studied Music / Talavadya and Dance subjects as an optional language in degree (BA) and who have completed 19 years as on March 1<sup>st</sup> of the year of examination can appear for senior grade examination.

*(iii) Candidates desiring to appear for the Vidwat Final Grade Examinations :*

- (a) Must have passed the Vidwat Poorva Examination.

(b) An interval of one academic year must have elapsed from the date of passing the Vidwat Poorva examination.

V. Candidates can appear for only one grade examination in one academic year.

VI. Candidates are permitted to appear for Vocal and Instrumental Examination simultaneously in one and the same year provided they pay the prescribed fee for each of the items and provided they send separate applications for each type of Examination.

**VII Details of Subjects, Marks and Duration of Examination.**

**Junior Grade:**

Subject	Marks		Duration in Hrs.
	Maximum	Minimum	
Shastra -1	100	30	2.30
Shravanagnana/ Drushyagnana (Aural)	50	15	0.30
Practical-1	100	30	0.30
Practical-2	150	45	0.30
Total	400	-	4

**Senior Grade :**

Subject	Marks		Duration in Hrs.
	Maximum	Minimum	
Shastra -1	100	30	2.30
Shastra-2	100	30	2.30
Practical-1	100	30	0.30
Practical-2	150	45	0.45
Practical-3	150	45	0.45
Total	600	-	7



**Vidwat Poorva Grade**

Subject	Marks		Duration in Hrs.
	Maximum	Minimum	
Shastra -1	100	30	3.00
Shastra-2	100	30	3.00
Practical-1	150	45	1.00
Practical-2	150	45	1.00
Total	500	-	8

**Vidwat Final Grade**

Subject	Marks		Duration in Hrs.
	Maximum	Minimum	
Shastra -1	100	30	3.00
Shastra-2	100	30	3.00
Practical-1	150	45	1.00
Practical-2			
Part-1	100	30	1.30
Part-2	50	15	0.30
Total	500	-	9

**Note :**

1. The Candidates must score a minimum of 30% in each subject and 40% in aggregate.
2. Candidates who score minimum Marks in each subjects and if there is a deficiency of two marks to aggregate 40%, a maximum of two marks will be awarded to aggregate the marks to 40% to pass.

## ANNEXURE VIII A

### RULES REGARDING MUSIC / DANCE / TALAVADYA EXAMINATIONS

(GO. No. ED 299 SLB 2011 Dated 08-02-2012 )

ಸರ್ಕಾರಿ ಆದೇಶ ಸಂಖ್ಯೆ: ಇಡಿ 299 ಎಸ್.ಎಲ್.ಬಿ 2011 ದಿನಾಂಕ: 08-02-2012 ರನ್ವಯ ಕರ್ನಾಟಕ ಪ್ರೌಢ ಶಿಕ್ಷಣ ಪರೀಕ್ಷಾ ಮಂಡಳಿ ನಡೆಸುತ್ತಿದ್ದ ಸಂಗೀತ, ನೃತ್ಯ ಹಾಗೂ ತಾಳವಾದ್ಯ ಪರೀಕ್ಷೆಗಳನ್ನು ನಡೆಸುವ ಮತ್ತು ಪ್ರಮಾಣ ಪತ್ರಗಳನ್ನು ನೀಡುವ ಕಾರ್ಯವನ್ನು ಕರ್ನಾಟಕ ರಾಜ್ಯ ಡಾ: ಗಂಗೂಬಾಯಿ ಹಾನಗಲ್ ಸಂಗೀತ ಮತ್ತು ಪ್ರದರ್ಶಕ ಕಲೆಗಳ ವಿಶ್ವವಿದ್ಯಾಲಯ ಮೈಸೂರು ಇವರಿಗೆ ವಹಿಸಿಕೊಡಲು ಆದೇಶಿಸಿದೆ. ಈ ಆದೇಶದಂತೆ 2012 ರಿಂದ ಕರ್ನಾಟಕ ಪ್ರೌಢ ಶಿಕ್ಷಣ ಪರೀಕ್ಷಾ ಮಂಡಳಿ ನಡೆಸುತ್ತಿದ್ದ, ಸಂಗೀತ ನೃತ್ಯ ಮತ್ತು ತಾಳವಾದ್ಯ ಪರೀಕ್ಷಾ ಕಾರ್ಯವನ್ನು ಡಾ: ಗಂಗೂಬಾಯಿ ಹಾನಗಲ್ ಸಂಗೀತ ಮತ್ತು ಪ್ರದರ್ಶಕ ಕಲೆಗಳ ವಿಶ್ವವಿದ್ಯಾಲಯ ಮೈಸೂರು ಇಲ್ಲಿಗೆ ಹಸ್ತಾಂತರಿಸಲಾಗಿದೆ.

ನಿರ್ದೇಶಕರು ಪರೀಕ್ಷೆಗಳು

**ANNEXURE VIII B**







**A N N E X U R E IX**  
**RULES REGARDING HINDI SHIKSHAK EXAMINATIONS**

**(Equivalent to BEd.)**

**(GO. No. ED 28 LHN 84 Dated 07-08-1984)**

***AIMS AND OBJECTS:***

The Main object of the Shikshak Training Course is to train the teachers to teach Hindi as I, II and III Languages in High Schools and hence to equip them with a good grounding of Hindi Language and literature, phonetics, Philology, Literary criticism, prosody, grammar and modern trends in Hindi Literature, and also comparative study of Hindi with Kannada and professional subjects.

***ELIGIBILITY:***

1. A Candidate for the Hindi Shikshak Training Course should have passed a Hindi Degree Examination of Voluntary Hindi Organisations recognized by the Central as well as State Governments as equivalent to B.A., Standard as SSLC.
2. A Candidate for the HSTC shall have passed the Bachelor's Degree in Arts, Science or Commerce of any statutory University with Hindi as First Language, Major or optional subject. A candidate for the HSTC should have passed any other Hindi Examination conducted by Central or State Government as equivalent to B.A Standard (like Hindi Vidwan of Karnataka)

***DURATION OF THE COURSE:***

The Course of study for the Hindi Shikshak Training shall extend over one academic year comprising not less than 200 working days, at the conclusion of which there will be an examination conducted by the Government of Karnataka comprising the subjects as specified

in the curriculum. Normally the course commences from the 1<sup>st</sup> July of each year and ends on the 30<sup>th</sup> April of the following year.

***SYLLABUS:***

***The Course of study shall comprise of the following :***

**GROUP-A**

1. Principles and practice of education.
2. Educational Psychology and Measurement and evaluation
3. School organization and Management.
4. Hindi Poetry (Old and Modern) including Phonetics and prosody
5. Hindi Prose, (Drama, Novels and short stories)
6. Linguistics and comparative philology and development of Hindi Language.
7. History of Hindi Literature and principles of literary criticism.
8. Methods of teaching of two of the following subjects.
  - I. Hindi
  - II. Any one of the following subjects.
    - a) History
    - b) Geography
    - c) Kannada.

**GROUP-B**

Practicals in teaching two special subjects, each student shall prepare and give a minimum of 12 lessons in each of the two special subjects including one criticism lesson in each subject. Each student shall observe a minimum of 60 Lessons.



**ANNEXURE X**  
**RULES REGARDING SCHEME AND SYLLABI WITH REGARD TO FILM**  
**ACTING PLAYBACK SINGING AND MAKE-UP EXAMINATIONS**  
**(GO. No. ED 203TGL 75 Dated 27-12-1975)**  
RULES OF ADMISSION, SYLLABUS AND MODE OF EXAMINATION

**I PLAY BACK SINGING:**

***RULES OF ADMISSION :***

(a) Candidates seeking admission must have a minimum qualification of SSLC Or its equivalent. They should have recordable voice and basic knowledge of classical music. The age range should be between 18 to 35 years (both the sexes). The candidates should know how to speak, write and understand kannada perfectly well and should also have working knowledge of English.

(b) Medium of instruction is mainly kannada.

**DURATION OF THE COURSE**

The duration of the course is one academic year. The course normally should commence in the month of January and close on 15<sup>th</sup> of December. There should be no vacation in the Middle of the course. The total number of working days in the academic year will be 222 days.

**ATTENDANCE:**

Only a candidate who puts in a minimum attendance of 80% of the total number of working days will be eligible to take the examination at the end of the course.

**TESTS :** There will be three quarterly tests in an academic year.

**SYLLABUS**

1. SHRUTHI : (a) The Knowledge of Thamboora.  
(b) The Knowledge of seven main shruthis and half shruthis.
2. RYTHUM (LAYA) : Description of seven rythums and their five kinds of classification.

3. SWARA : (a) The Knowledge of seven swaras and Anuswaras; method of writing Swaras for songs and devising them into BAR System.  
(b) The difference between the notations of the South Indian Music and Western Music.
4. RAGAS : The Ragas that are in use in South and North India., other Ragas that are useful for practicing film songs.
5. LYRICS : (a) Different styles of Lyrics for different songs,  
(b) Pronunciation of different words of the Lyrics, and the practical singing with expression according to the meaning of the song.
6. SONGS : Classical & Semi-classical, Folklore, Bhavageetha songs with mixture of Western Music and other types of songs.
7. VOICE : Culture of the voice for singing near the mike and also adoption of newly invented fundamentals and practical items.
8. THEORY : (a) The description of the classical music.  
(b) Control the breathing to build up stamina.  
(c) Protecting the body and voice by following hygienic principles.  
(d) The necessity of taking proper food, yogic Breathing.
9. GUEST LECTURERS : Eminent Artists and Directors will be invited at intervals throughout the course for talks and discussions with the students about their experience in the field.

**SCHEME OF EXAMINATIONS:**

1. Fundamentals : Exercise Raga and Tala Lakshana - 100 Max. 1 Hrs.
2. Fundamentals practical singing of the songs learnt in the spot song (New song given to students for checking up the grasping power) and song of the student's choice. - 100 Max. 1 Hrs.
3. Fundamentals : studio recording singing different songs  
With accompaniment. - 100 Max. Full day.  
Instrumental Assessment. - 150 Max. Full day.

A Candidate who secures 45% of the marks in each of the Theory papers, 55% in each of the practicals and 50% in the Internal Assessment secures a pass.

A Candidate securing between 65% and 75% in the aggregate will be passed in Second Class.

A Candidate who secures between 75% and 80% in the aggregate will be passed in First Class.

A Candidate securing more than 80% of the aggregate marks will be declared to have passed the examination with Distinction.

NOTE: A Candidate who fails to secure the minimum either in a paper or a part will have to repeat the entire course.

## II *FILM ACTING*:

### **RULES OF ADMISSION :**

(a) Candidates seeking admission should have a minimum qualification of SSLC or its equivalent. Age range for Men is 18 to 25 years and for women 16 to 25 years. The Candidates should know to speak, write and understand kannada perfectly well and should have working knowledge of English.

(b) The Medium of Instruction is mainly kannada.

### **DURATION OF THE COURSE :**

The duration of the course is one academic year. The course normally should commence in the month of January and close on 15<sup>th</sup> of December. There is no vacation in the middle of the course. Minimum number of working days of the entire course is 222.

### **ATTENDANCE:**

A Candidate who does not put in 80% of the total number of working days of attendance will not be eligible to take the examination at the end of the course.

**TESTS:** There will be three quarterly tests in an Academic year.

### **SYLLABUS**

1. MIMING : Making the body expressive at command of will without the help of words and voice.
2. GESTURE : The action of the hands only to give expression to the inner thoughts of the individual.
3. POSTURE : Using the entire body to give the meaningful pose suggesting the inner feelings of the individual.
4. MOVEMENT : Impressive movements.
5. EXPRESSION : Bhavas in various ways suggesting the emotional part the actor portrays.
6. IMPROVISED ACTION : To develop the imaginative faculty of the students. A situation is narrated and the student is asked to demonstrate that action and by repeating the same cultivate the capacity to improve upon it.
7. IMAGINATION : Exercises in developing imagination.
8. OBSERVATION : Cultivation of memory by concentration : The rule of Five senses for the development of the Items No. 1 to 7.
  - (a) Identifying the number of articles spread out, in a given time for observation.
  - (b) Describing a person, the dress, the articles he is wearing after observing for a while.
  - (c) Watching complete action or situation and repeat the same in the same order.
  - (d) Reproduce any song or sound, Identifying the flowers by their smell without seeing them.
  - (e) To mimic another person's action or voice.
9. **ACTING THEORY:**
  - (a) The difference between the stage acting and Film acting.

- (b) The Relationship of a stage actor with the audience and the relationship of a film actor with the Director.
- (c) The advantages that are inherent in both kinds of actors.
- (d) Detailed study of the Book 'Acting' by Richard Boleslavsky.
- (e) Detailed study of Rasabhava Theory.

#### **10. PRACTICAL :**

- (a) **DRAMA:** A play or plays should be rehearsed. Each student should be made to act all the characters of the play individually, so that the students might understand the different emotions of each character.
- (b) **FILM:** Each student should be made to act a particular character before a Dummy Camera. The nature of the shot that is taken and how the students should respond to the Director's instructions should be explained. Each student should be taught the general principles of filming.
- (c) **RECOMMENDED BOOKS :** The following books are recommended:
  - (1) Film Technique by V.I. PUDOVIKIN.
  - (2) Improvisation by JOHN HODESON & ERNEST RICARDS.
  - (3) Gish by MR. GRIGGITH.
  - (4) Vyasana Ekanka Natakagalu by SRI. L GUNDAPPA.
  - (5) Kalidasana Abhignana Shakuntala.
  - (6) Karnataka Mruchikatika Prakarana by elected Sri H.M. SHANKARANARAYANA RAO. M.A
  - (7) Karnataka Nagananda Natakam by SRI SUBBA SHASTRY.
  - (8) Sacrifice by SRI. RABINDRANATH TAGORE.
  - (9) Yarige Madthi Myao lby SRI RANGA.
  - (10) Bharatheeya Kavya Meemomse by SRI T.H.SRIKANTIAH.
  - (11) Dasharoopaka by SRI DHANANJAYA (Translated by K.V.SUBBANNA)
  - (12) Natyashastra by BHRATHAMINI.

A part from the above books recommended the following books should be used in the class with the selected passages.

- (1) Jayashree by CHI.SADASHIVAIAH
- (2) Samshaya by RAHAGOPALA IYENGAR.
- (3) Yashodara by MASTI VENKATESH IYENGAR
- (4) Parvathavani Matakangalu.
- (5) Gadhayudha by SRI S.M. SRIKANTAYYA.
- (6) Shahajahan by SRI. B.S. PUTTASWAMAIAH.
- (7) Anukulakke Obbanna by SRI. T.P.KAILASAM.
- (8) Yamana Solu by DR. K.V. PUTTAPPA.
- (9) Yekanka Sangraha published by Sharath Agencies & Southern Languages Book Trust.
- (10) Banadavalavillada Badayi. By T.P.KAILASAM.
- (11) Nachiketha by SRI C.K. VENKATARAMAIAH.
- (12) Deepavaly by KSHEERA SAGARA.
- (13) Seven plays by LANKESH.
- (14) Marakada Nyaya by SRI G.P.RAJARATHNAM.
- (15) Three Asangatha Natakagalu by KUANUR.
- (16) Mookabali by SRI. G.P.JOSHI.
- (17) Samsara Natakagalu.

11. **DIBBING** : Necessity of dubbing observations in studies.

12. **PLAY BACK**:

The use of play back practice of correct lip movement by playing back the recorded voice of two characters.

13. **VOICE, DICTION, MODULATION** :

- (a) VOICE : Pronunciation of words correctly, The theory of evolution of sound, its uses, account etc.
- (b) DICTION : Styles in languages and diction, Chaste, clear pronunciation & correction of the accent.
- (c) MODULA : Voice variations speed chaste, clear pronunciation and modulations for effective feelings. Development of breath control, formation of vowels and consonants, articulation, tone, responce, pitch, etc.

14. Analyzing any films that are shown to the students, He / She is asked to explain the composition and embodiment of character development.

15. **DANCE:**

- (1) General foot work, kinds of rhythm, kinds of body movement, points of laya, counts and calculations and poses.
- (2) **FUNDAMENTALS:** Kinds of head movement, kinds of bows, kinds of eyeball movement, kinds of basic movements, classical gesture and hand expressions.

16. **PHYSICAL TRAINING:**

- (a) Breathing exercises including yogic breathing and pranayama free and exercises, twelve to fifteen asanas Suryanamaskar.
- (b) The theory of yoga and proper diet should also be dealt incidentally.
- (c) Fencing. )
- (d) Free Hand fighting. )
- (e) Pistol shooting ) Necessary theoretical knowledge should be
- (f) Dagger fighting ) imparted informally.
- (g) Swimming. )
- (h) Horse Riding. )

**17. MAKE-UP :**

- (a) Rudiments of the techniques of Make-up.
- (b) Difference between stage Make-up and Film Make-up.\

**18. GUEST LECTURERS:**

Eminent Artists and Directors will be invited at intervals throughout the course for talks and discussions with the students about their experience in the field.

**SCHEME OF EXAMINATION:**

The examination will comprise of three parts, i.e. (A, B & C) Theory, Practical and Internal Assessment.

<b>PART-A :</b>	(1) Acting theory –Paper I	Max. 150 Marks.	3 Hours.
	(2) Acting theory – Paper II	Max. 50 Marks.	2 Hours.
	(3) Physical Education –Paper III	Max. 50 Marks.	2 Hours.

**PART –B : PRACICALS :**

(1) Acting	Max. 100 Marks.	1 Hr. for each
(2) Diction.	Max. 50 Marks.	0.30 Min ;;
(3) Physical Education	Max. 50 Marks.	0.30 Min.
(4) Group activity-short scenes		
Or plays.	Max. 100 Marks.	Full day.
(5) Film shooting.	Max. 100 Marks.	Full day

<b>PART –C :</b>	Internal Assessment.	Max. <u>150 Marks.</u>	Full day
------------------	----------------------	------------------------	----------

**TOTAL 800 Marks**

A candidate who secures 45% of the marks in each of the Theory papers, 55% in each of the Practicals and 50% in the Internal Assessment will be declared to have passed the Examination.

A Candidate securing between 65% to 75% in the aggregate will be placed in Second Class.

A Candidate who secure 75% to 80% in the aggregate will be placed in First Class.



Candidates securing more than 80% of the Aggregate marks will be declared to have passed the examination with Distinction.

**NOTE:** A Candidate who fails to secure the minimum either in a paper or a part will have to repeat the entire examination.

### III. **MAKE-UP COURSE:**

#### **RULES FOR ADMISSION:**

- (a) Candidates seeking admission must have a minimum qualification of SSLC or its equivalent. Age limit is between 18 to 35 years for both sexes. The candidates should know how to speak, write and understand kannada perfectly and working knowledge of English.
- (b) Medium of instruction is mainly kannada.

#### **DURATION OF THE COURSE:**

The duration of the course is one academic year. The course normally commences in the month of January and will close on 15<sup>th</sup> December. There is no vacation in the middle of the course. The minimum number of working days in a year is 222.

#### **ATTENDANCE:**

A Candidate who puts in a minimum attendance of 80% of the total number of working days will be eligible to take the examination at the end of the course.

**TESTS:** There will be three quarterly tests in an Academic year.

#### **SYLLABUS**

- (1) Definition of Make-up.
- (2) Requirements of Art-of Make-up.
  - (a) Aesthetic (b) poetic (c) Style.
- (3) Suitable and unsuitable facts for Make-up.
- (4) Artificial lighting and its influence in Make-up.
- (5) Optical illusion.
- (6) Contrast of tone.

- (7) Gradation of tone in passing from light to shadow.
- (8) Colours – its influence on Make-up.
- (9) Creative process in Make-up.
- (a) Conception (b) Realization
- (10) **PHYSIOGAMY & MIMICRY** : (a) Differences – Retail
- (b) Differences – Infancy & youth, middle age, old age, health & sickness.
- (c) Variety of facial forms.
- (11) **PRACTICE**: (a) Materials (b) Hygienic rules (c) preliminary exercises
- (d) **KINDS OF MAKE-UP** : (1) Linear –ornamental make-up
- (2) illusive make –up
- (3) Plastic make-up.
- (12) **SIMPLEST FORM OF STRAIGHT MAKE-UP** : (a) Middle age
- (b) Character make up (c) old age (d) Several Do's & Don'ts.
- (13) **MAKE UP FOR PHOTOGRAPH** : Make up in every day life.
- MAKE UP FOR SCREEN** : (a) Material (b) Technique of screen make up
- (c) Juvenile and character.
- (14) **PRACTICALS** : (a) Student to create : (1) Straight (2) Middle age (3) old age
- (4) character make up.
- (b) Pencil sketching.
- (c) Painting.
- (15) **GUEST LECTURERS**:

Eminent Artists and Directors will be invited at intervals throughout the course for talks and discussions with the throughout the course for talks and discussions with the students about their experience in the field.

**SCHEME OF EXAMINATIONS:**

The examinations in Make-up consists of three parts (i.e.& A,B&C) Theory, Practicals and Internal Assessment.

PART-A : Theory	Max. 100 Marks.	3 Hr.
PART-B : Practicals	Max. 100 Marks.	2 ½ Hr.
PART-C : Internal Assessment.	Max. <u>50</u> Marks.	
TOTAL	<u>250</u>	

A candidate who secures 45% of the marks in the Theory paper, declared 55% in practicals and 50% in the Internal Assessment will be declared to have passed.

A candidate securing between 65% and 75% in the aggregate will be placed in Second Class.

A candidate who secures between 75% and 80% in the aggregates will be placed in First Class.

A candidate securing more than 80% of the aggregate marks will be declared to have passed the examination with distinction.

**NOTE:** A candidate who fails to secure the minimum either in a paper or part will have to repeat the entire course.

**A N N E X U R E X I**  
**RULES REGARDING SCHEME AND SYLLABI WITH REGARD TO**  
**INSTRUMENTAL FILM MUSIC COURSE EXAMINATIONS**  
**(Preliminary Course)**  
**(GO. No. ED 152 STB 79 Dated 4:21-08-1979)**

**SYLLABUS AND MODE OF EXAMINATIONS:**

- I. Rhythm (Laya) :- Description of Rhythms.
- II. Swara :- (a) The Knowledge of seven swaras and Annuswaras method of writing swaras for songs and converting them into Bar System.
- III. Ragas:- The Ragas that are in popular use. Other Ragas that are useful for practicing film songs.
- IV Lyrics:- (a) DIFFERENT STYLES OF LYRICS for different songs.  
 (b) Pronunciation of different words of the lyrics and the practical singing with expression according to the meaning of the song.
- V Songs:- Classical and Semi-classical, folk, Bhavageetha songs and other type of songs.-
- VI Instrumental :- 1. Tuning and care of the Instruments.  
 2. **Fundamental Techniques**  
 a. Alankara or Palta  
 b. Saragam  
 c. Moorcahana in ten thata Ragas.  
 3. **Elementary Exercises:-**  
 a. Madhya Laya gath  
 b. Bandish Toda and Tan  
 c. Vilambith-gath  
 d. Bandish Tan Toda.

**RULES OF ADMISSION:**

- (a) Candidates seeking admission should have a minimum qualification VII Std., the age range should be in between 14 and 35 for both the sexes. The candidates should know how to speak, write and understand kannada perfectly well.
- (b) Medium of instruction is mainly in kannada.

**DURATION OF THE COURSE:**

The Duration of the course in one academic year. The course normally should commence from the month of July and closed in the month of the June. There should be no vaction in the middle of the course. The total No. of working days in the academic year will be 220 days (3 hours in a day). Candidates should be selected by the selection committee.

**ATTENDANCE:**

Only a candidate who puts minimum attendance of 80% of the total No. of working days will be eligible to take the Examination at the end of the course. Examination conducted by KSEE Board.

**TESTS:**

There will be three quarterly tests in an academic year.

**GUEST LECTURERS:-**

Eminent Artists and Music Directors will be invited for the External periods throughout the course for talks and discussions with the students about their experience in their fields.

**SCHEME OF EXAMINATION:-**

The Examination consist of three parts i.e.,

Part A:- 1. Theory paper (Three hours 100 marks)

B:- 1. Practicals: Fundamentals 100 Marks (One hour maximum for each candidate).

2. Practical on given songs (100 Marks) 1 hour each candidate.

C:- 1. Internal assessment (150 marks)

A candidate who secures 45 of the marks in Music theory 55 in each practical and 50% in the practical and 50% in the Internal Assessment secures a pass.

The candidate who secures in between 65% and 75% in the aggregate will be placed in the IInd Class.

A candidate who secures 75% and 80% in the aggregate will be placed in the Ist Class.

A candidate who secure more than 80% in the aggregate will be declared to have passes the Examination with distinction.

NOTE:- A candidate who fails to secure the minimum either in the paper or in a practical will have to repeat the entire course.

**A N N E X U R E XII**  
**RULES REGARDING SCHEME AND SYLLABUS WITH REGARD TO**  
**INSTRUMENTAL FILM MUSIC COURSE EXAMINATIONS**

(Advance Course)

(GO. No. ED 152 STB 79 Dated 21-08-1979)

1. Advanced 1<sup>st</sup> stage:-

a)Elementary Improvisasan

i) (Visthar)

Alap

Job

Jhala (Sister and Sarod only)

ii) Ton composition

iii) Combining with other instruments.

2. Advanced IInd stage:-

a)Further inprovision

i) Alap, Jod, Jhala

ii) Ton composition

iii) Interaction with table

iv) Combining with other instruments.

3. Advanced IIIrd stage: A

(1) Short soloop performances

(2) Short performance in groups.

**B. Comoposition:**

1. Instrumental : Bits to fill gaps in songs

2. Scoring title Music

3. Scoring Back-ground Music when given a visual situation.

## II. Fundamental 1<sup>st</sup> of Western Music:

### 1. Basic Cards:-

- a) Working thirteen cards on Guitar
- b) Scale practice on cards.

### 2. Cards Progarations:-

- a) Working on relationship from one card to another.
- b) Working speed practice on cards.

### 3. Staff Notations and tuning:-

- a) Key Signature.
- b) Method of code work for each sig
- c) Direction of Bars working each tempo
- d) Working on Base cliff and tribble cliff (sharp)
- e) Working in different tempo.
- f) Base Cliff +(Sharp +tribble cliff.
- g) Working on cards and (obligatives) Over lapse.
- h) Working fast and Slow (Staff Notation)
- i) Sight reading fast and slow.
- j) Converting Indian Music to Western Music.
- k) Working out on different instruments on different ranges.

### 4. Counter points Working-out:-

- a) Working over lapse for a song

### 5. Different types of Rhythms:-

- a) This goes under Rhythm Instruments.
- b) Learning different types of Rhythm.



$2/3$ ,  $3/4$ ,  $5/4$ ,  $6/8$ ,  $7/8$ ,  $9/8$ ,  $10/4$ ,  $(4/4)$  etc.

These are the common tempo which is used for light music.

c) Rhythm Instruments,

Learning tempo's to mix in different Rhythms.

d) Working on one tempo to match different tempo.

e) Presentations) learning different types of side Rhythm, which is connected to the main Rhythms.

f) Mixing up IINDIAN Rhythm to Western Rhythms.

#### **6. Marking Bars of different tempo:**

a) Marking Bars of different tempo (This comes under staff Notification)

#### **RULES OF ADMISSION**

a. Candidates seeking admission should have a minimum qualification VIII std. The age range should be in between 14 and 35 for both the Sexes. Candidates should have a basic knowledge in Music. The candidates should know how to speak, write and understand kannada perfectly well. Candidates should be selected by the Selection Committee.

b. Medium of instruction is mainly in kannada.

#### **DURATION OF THE COURSE:**

The Duration of the Course in one academic year. The course normally should commence from the Month of July and closed in the month of June. There should be no vacation in the middle of the course. The total No. of working days in the academic year will be 220 days (3 hours in a day)

#### **ATTENDANCE:-**

Only Candidate who put a minimum attendance of 80% of the total No. of working days will be eligible to take the Examination at the end of the course. Examination conducted by KSEEB Board.

#### **TESTS:-**

There will be three quarterly tests in an Academic year.

**GUEST LECTURES :-**

Eminent Artists and Music Directors will be invited for the external periods throughout the course for talks and discussions with the students about their experience in their fields.

**SCHEME OF EXAMINATION:-**

The Examination consist of three parts i.e.

Part A:1. Theory paper (Three Hours, 100 Marks)

B:2. Practicals: Fundamental 100 (Marks) (1hour maximum for each candidate).

3. Practical on Given song (100 Marks) 1 hours each candidate.

C. 1. Internal Assessment (150 Marks)

A. Candidates who secure 45 of the mark in Music Theory 55 in each of practical and 50% in the Internal Assessment secures a pass.

The candidate who secures in between 65% and 75% in the aggregate will be placed in the IInd Class.

A candidates who secures more than 80% of aggregate marks who will be declared to have passed the Examination with distinction.

NOTE:- A candidate who fails to secure the minimum either in the paper or in a practical will have to repeat the entire course.

**A N N E X U R E XIII**  
**THE NINSAM THEATRE INSTITUTE, HEGGODU**  
**SYLLABUS AND SCHEME OF EXAMINATION**  
**Of**  
**THE DIPLOMA COURSE IN THEATRE ARTS**

The managing body of the ninasam theatre institute constituted a committee consisting of Sri K.V. Subanna , Sri Girish kasaravalli and Sri prasanna with Sri K.V. Subanna as chairman, to prepare a syllabus and scheme of examination for the theatre institute. The committee after a thorough examination of the existing syllabus and the scheme of examination of the institute as well as the syllabus of similar institutes and with that of the national school of drama of Delhi as the model, formulated the following syllabus and scheme of examination.

**SYLLABUS**

1. Theatre concept
2. History of drama
3. History of theatre
4. Acting
5. Stage craft
6. Theatre practise

**THE SCHEME OF EXAMINATION**

A scheme of examination is hereby formulated to examine and assess the quality of the education and training obtained and absorbed by each of the students who undergo the course in theatre arts at the institute.

Paper I Theatre concept:	Paper	- 50	
	Duration -	3 hrs.	100
	Internal assessment	- 50	
Paper II History of drama :	Paper	- 50	
	Duration -	3 hrs.	100

Internal assessment	- 50	
Paper III History of theatre :	Paper	- 50
	Duration -	3 hrs. 100
Internal assessment	- 50	
Paper IV Acting :	Paper	- 50
	Duration -	3 hrs. 100
Internal assessment	- 50	
Paper V State craft theory :	Paper	- 50
	Duration -	3 hrs. 100
Internal assessment	- 50	
Paper VI Theatre practice participation		
	In production	-50
	(Internal assessment)	100
	Viva voice	-50

The viva voce examination shall be of 30 (thirty) minutes each per candidate. It shall be conducted immediately after the last day of the written examination.

### **ELIGIBILITY**

All those who have completed the one year course at the Ninasam theatre institute are eligible to take the examination. The minimum attendance, required to be eligible to take the examination is 80% of the working days. This may be relaxed up to 5% under social circumstances, for satisfactory reasons, at the discretion of the director.

### **MINIMUM FOR A PASS**

The minimum for a pass is 40% paper, 40% in internal assessment and 40% in viva voce. If a candidate fails to secure the minimum in any of the three parts, he/she shall repeat the entire examination.

### **DECLARATION OF CLASS**

Those who secure less than 49% of marks in the aggregate shall be declared to have passed in third class, those who secure 50% and above but less than 59% in second class and those who secure 60% and above in first class.

The examination fee – 75/- per candidate.

### **EXAMINATION BOARD**

The examination board consists of a chairman, paper setters and examiners in theory and practical. The chairman shall preside over board meetings, scrutinize the question papers and consolidate the marks.

The chairman and the examiners may be-

1. M.A. in Dramatic Arts.
2. Graduates of the national school of drama (Preferable)
3. Lecturers of the Adarsha film institute (Preferable)
4. Lecturers in dramatic arts of Bangalore and Mysore universities.
5. Lecturers of the Ninasam theatre institute (Preferable)

Preference may be given to the lecturers of the Ninasam theatre institute as they handle the subjects thought there.

The board of examination in viva voce shall consist of three members, one of whom shall be an external examiner.

### **REMUNERATION TO THE EXAMINERS**

1. Setting of theory papers of three hours' duration – Rs.75/- per paper.
2. Valuation – Rs. 3.50 per script for a paper of 3 hours' duration.
3. The chairman's special remuneration- Rs. 100/-
4. Viva voce- Rs. 25/- per candidate.

**A N N E X U R E X I I I A**  
**RULES REGARDING SCHEME AND SYLLABUS WITH REGARD TO**  
**AFXAL:UL:ULMAMADHYAMA EXAMINATIONS**

Sl.No	Paper	Duration	Marks
<b>GROUP I</b>			
1	Iafasser-aur-Usool-e-Tafseer	3 Hrs	100
2	Hadeeth-aur-Usool-e-Hadeeth	3 Hrs	100
3	Theology	3 Hrs	100
<b>GROUP II</b>			
4	Arabic Literature	3 Hrs	100
5	History and Arabic Language	3 Hrs	100
<b>GROUP III</b>			
6	Grammer, Rhetoric and Prosody	3 Hrs	100
7	Searat and Transaltion	3 Hrs	100
<b>GROUP IV</b>			
8	Presian and Urdu	3 Hrs	100

Pass Class : Not less that 25% in each papers and 35% of the total prescribed for the group.

II Class : 50% and above but less than 60%

I Class : 60% and above

**AFZAL-UL\_ULMA-UTTAMA (FINAL)**

Sl.No	Paper	Duration	Marks
<b>GROUP I</b>			
1	Paper I Tafseer, Hadeeth and Fig	3 Hrs	100
2	Paper II Classical and Modern	3 Hrs	100

	Arabic Poetry		
3	Paper III Arabic Grammer and Rhetoric	3 Hrs	100(70+30)
4	Paper IV Persian Prose, Poetry and Grammer	3 Hrs	100(50+30+20)

### **GROUP II**

5	Paper V Islamic History and Theology	3 Hrs	100(50+50)
6	Paper VI Urdu and Kannada	3 Hrs	100(50+50)

### **GROUP III**

7.	Paper VII English	3 Hrs	100
----	-------------------	-------	-----

#### **NOTE:-**

1. Minimum for a pass in each paper 25%
2. Pass class at least 35% in the aggregate up to 49%
3. II Class 50% and above but below 60%
4. I Class 60% and above.
5. Students who have already passed English and Kannada of VII or X Standard Public Examination, Either conducted by KSEEB or any other equivalent Examination, may claim exemption of the above subject in Ustania and Foukania Exam respectively.

### **ALOTMENT OF PERIODS**

The Institutions may work at a stretch or in two sessions (Morning and Evening) According to their local convenience three hours for Tahtaniya and Ustaniya, and four hours for Foukaniya and Afzal-ul-ulma equip themselves sufficiently to write the X Standard public examination in the subject.

**GROUP III**

Paper V (Literary Criticism)

1. Usolblun Nagdil Adab

(Ahmed Shaib) Page 83

to 185

Paper VI (Persian)

1. Gulistan (Bab IV, VII and VIII)

2. Deewav-e-Hafiz (Quafa Ta)

**SCHEME OF EXAMINATION AND EVALUATION FOR TAHATANIA  
USTANIA AND FOQUANIA COURSES**

Sl.No	Paper	Duration	Marks
<b>TAHATANIA</b>			
1	Paper I Arabic Prose, Poetry and Grammer	2 Hrs	100
2	Paper II Urdu Prose, Poetry and Grammer	2 Hrs	100
<b>USTANIA</b>			
1	Paper I Arabic Prose	2 ½ Hrs	100
2	Paper II Arabic Poetry and Grammer	2 ½ Hrs	100 (50+50)
3	Paper III Islamic History and Theology	2 ½ Hrs	100 (50+50)
4	Paper IV Urdu and Kannada	2 ½ Hrs	100 (50+50)
5	Paper V English	2 ½ Hrs	100



**FOUKANIA (GROUP I)**

1	Paper I Arabic Prose	3 Hrs	100
2.	Paper II Arabic Poetry Translation & Compostion	3 Hrs	100(50+30+20)

**(GROUP III)**

**Paper V** : (Literary ann Criticism)

- 1.Usoolul Naqbatul adab (Ahamed Shaib) Page 1 to 82

**Paper VI** : (Persian)

- 1.Gulsitan (Bab I, and II)
2. Deewan-e-Hafz (Quafia Alif)

**AFZAL-UL-ULMA FINAL (UTTAMA) PART II**

**Paper I** : (Tafsser, Hadeeth and Fiqa)

1. Ibne-e-Kaseer(Surai Baor Anfal, and Juma)
2. Shamail (Complete)
3. Abu Dawood (Kitabus Salat)
4. Hidayah Akirayn (Kitabul Byoo)
5. Bukhari (Kitabul, Iman, Kitabul Ilm, Kitbul Maghazi Manaqab  
Khulafi Faqran Ma Tayassan Minal Quran)
6. Qualulahe a nazaul mawazeena ulqist (Kitabut Fitah Ashratiss saa, Bayan-  
Zuzool Isa Bha Mayam, Zikrul Masch Bin Marayan UI Masch Dajjal,  
Fazal Quran)

**Paper II** : (Classical and Modern Arbic Poetry)

- 1.AI. Muntakhab Minash Shairit Arabee  
At Qyadeem Ural Hadees (Almutabee to end)

**GROUP II**

**Paper III** : (Special study of an Author )

1. Mutnabee
2. Ione-e-Muqaffa

**Paper IV** : (History of Arabic Literature)

1. Tareekul Adabi UI-Arabi (Ahmed Hasan Zayyat)  
Daware-Jadeed.